



P.O. Box 3625
Grand Canyon, AZ 86023
928-638-3473 – Phone

Tusayan Fire District

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

June 13, 2024

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing (669) 444-9171 US Meeting ID: 8917272885 Password: 6383473. Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on June 13, 2024 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) and (1) to discuss or consult for legal advice with the attorney for the district or to discuss employment compensation. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

1. Confirmation of quorum/Call to the Public

- a. ***One or two Board Members may attend by telephone*
- b. ***In accordance with A.R.S. §38-431.01(H), members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*

2. Discussion/Approval of May 9, 2024 Regular Meeting Minutes

3. Financial Report

4. Fire Chiefs Update

5. Old Business

- a. Discussion, Update, and Possible Action Regarding Community Evacuation Plan
- b. Discussion, Update, and Possible Action Regarding Town or Tusayan IGA
- c. Discussion, Update, and Possible Action Regarding Fiscal Year 2025 Budget
- d. Discussion, Update, and Possible Action Regarding medical direction via Kingman Hospital
- e. Discussion, Update, and Possible Action Regarding EMS Billing
 - i. Designating Chief Brush as authorized agent to sign contract
- f. Discussion, Update, and Possible Action Regarding station electrical upgrades
- g. Discussion, Update, and Possible Action Regarding Bruce's Retirement Party

6. New Business

- a. Discussion, Possible Action, and Approval Regarding EMS Billing Resolution 2024-03 – Amendment to Fee Schedule
- b. Discussion, Possible Action, and Approval Regarding Agreement with the Forest Service to build an enclosed, heated parking bay structure
- c. Discussion, Possible Action, and Approval of Resolution 2024-02 – Using Reserve Funds to install new AC units in TFD Employee Housing

7. Board Member Reports

8. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of June, 2024 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.**



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Tusayan Fire District

MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on, May 9, 2024 at the Tusayan Fire Station and via Zoom conference call, Tusayan AZ 86023.

Call to Public/Confirmation of Quorum

Meeting was called to order at 10:01 a.m. The following members of the Tusayan Fire District were present in person, Board Chair John Vail, Board member Peter Shearer (via zoom), and Board Member Andrew Aldaz. Others in attendance included Fire Chief Greg Brush and Administrative Assistant Leattea McCarthy, quorum was confirmed.

Discussion/Approval of April 18, 2024 Regular Meeting Minutes

Motion to approve regularly scheduled April 18, 2024 Meeting Minutes. First by Vail and seconded by Aldaz. Motion carries unanimously.

Financial Report

Presented by Brush. Monthly Financial Report verbally and in written form. (See form for details). First by Vail and seconded by Aldaz. Motion carries unanimously.

Fire Chiefs Update

Chief Brush presented report verbally and in written form. (See form for details).

Old Business

Discussion, Update, and Possible Action Regarding Community Evacuation Plan

Plan is to have more meetings with County and come up with the narrative.

Discussion and Possible Action and Approval regarding Town or Tusayan IGA

Moving along with Town.

Discussion and Possible Action and Approval regarding Fiscal Year 2025 Budget

Draft completed and waiting on Town budget to finalize.

Discussion, Update and Possible Action Regarding medical direction via Kingman Hospital

Waiting on attorney to approve.

New Business

Discussion, Possible Action, and Approval Regarding EMS Billing

EF Recovery is no longer doing collections. Kate has come up with a "Flat Fee" option that we will discuss at next month's meeting.

Discussion, Possible Action, and Approval Regarding Vitalant Blood Drive June 19, 2024 at TFD

No action taken.

Board Member Reports

Aldaz – Discussed Alternative/Additional signage for HWY 64 regarding elk and deer on road.

Vail – Nothing to report

Shearer - Nothing to report

Adjourn

Meeting adjourned at 10:34 a.m. First by Vail, seconded by Aldaz. Motion passes unanimously.

Minutes approved by Board on Date _____

By _____

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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Tusayan Fire District

FINANCIAL REPORT – May, 2024

- Info current as of June 10, 2024
- Bank: \$145,422.58
- Reserve Funds Account: \$51,674.55
 - Grand total = \$197,097.13
- Accounts Payable
 - We have checks to sign
- FY 2024 FDAT Revenue (Actual year to date): \$98,045.23
- Rental Income Station: \$2,242.73
- District Billing Fees: \$11,345.09
- Wildland Fire Income
 - Total YTD Net Cash Income: \$8,629.99
 - Total YTD Net Gain to TFD: \$15,834.47
- Kate Johnson is currently on a fire assignment “Adams Fire”
- GCNP Mutual Aid contract renewal in progress
- Interviews are in full swing for the Captain Position – Reposted position 5/6/2024
- Working with the Forest Service to enter into possible Agreement for use of Federal lands to build an enclosed, heated parking structure for TFD and Forest Service use.
- Exploring funding options through Coconino County for FY 2025 funding of Capital Investment for parking bay structure.
- Received CWDG Grant for a new CWPP through a partnership with the Greater Flagstaff Forestry Partnership, LLC and Coconino County. Total grant award \$250,000 split between 10 Fire Districts in Coconino County.
- June 19, 2024 Vitalant Blood Drive at TFD 10 am – 2 pm

Tusayan Fire District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Property Tax Revenues	526,697.08	552,884.00	-26,186.92	95.26 %
4310 Other Revenue	1,290.00	3,100.00	-1,810.00	41.61 %
FDAT	98,045.23	110,577.00	-12,531.77	88.67 %
Grant Income	124,179.15	45,986.00	78,193.15	270.04 %
Pooled Interest	4,451.19	1,500.00	2,951.19	296.75 %
Town of Tusayan - Contributions	437,000.00	437,000.00	0.00	100.00 %
Total Income	\$1,191,662.65	\$1,151,047.00	\$40,615.65	103.53 %
GROSS PROFIT	\$1,191,662.65	\$1,151,047.00	\$40,615.65	103.53 %
Expenses				
6000- PERSONNEL SERVICES	598,955.04	686,421.00	-87,465.96	87.26 %
6100- RETIREMENT CONTRIBUTIONS	61,042.88	76,768.00	-15,725.12	79.52 %
6200- INSURANCE	63,262.57	64,133.00	-870.43	98.64 %
6300- EMPLOYEE BENEFITS	44,766.81	51,722.00	-6,955.19	86.55 %
6400- FUEL, OIL, LUBRICANTS	611.96	250.00	361.96	244.78 %
6500- VEHICLE REPAIR & MAINT.	30,236.95	26,300.00	3,936.95	114.97 %
6600- SMALL TOOLS & EQUIPMENT	4,769.43	10,100.00	-5,330.57	47.22 %
6650- FIRE PROTECTION & EQUIP.	5,120.93	15,750.00	-10,629.07	32.51 %
6690 Reconciliation Discrepancies	3.94	0.00	3.94	
6700- COMMUNICATION & DISPATCH	330.22	360.00	-29.78	91.73 %
6900- DISPOSABLE SPLS/EQUIP	8,397.68	6,634.00	1,763.68	126.59 %
7000- ADMINISTRATIVE COSTS	18,664.84	28,176.00	-9,511.16	66.24 %
7100- PROFESSIONAL SERVICES	14,036.53	26,300.00	-12,263.47	53.37 %
7300- TRAINING	15,187.71	26,790.00	-11,602.29	56.69 %
7400- INSURANCE - LIABILITY	18,981.00	17,200.00	1,781.00	110.35 %
7500- PUBLIC UTILITIES	15,149.80	22,640.00	-7,490.20	66.92 %
7600- LEASES & RENTALS	51,452.64	51,822.00	-369.36	99.29 %
7700- REPAIRS & MAINTENANCE	54,138.06	11,322.00	42,816.06	478.17 %
7850- GRANTS EXPENSE	131,567.85	22,542.00	109,025.85	583.66 %
7900- MISCELLANEOUS	9,702.55	4,700.00	5,002.55	206.44 %
8100 Capital Expenses	45,085.82	51,586.00	-6,500.18	87.40 %
CAPITAL PURCH. CARRY FWD.		32,344.00	-32,344.00	
Payroll Expenses	35,211.16		35,211.16	
Unapplied Cash Bill Payment Expense	0.00		0.00	
Total Expenses	\$1,226,676.37	\$1,233,860.00	\$ -7,183.63	99.42 %
NET OPERATING INCOME	\$ -35,013.72	\$ -82,813.00	\$47,799.28	42.28 %
Other Income				
4400- MISCELLANEOUS	41,776.38	42,813.00	-1,036.62	97.58 %
4405 - Wildland Income	46,533.87	45,000.00	1,533.87	103.41 %
District Service Fees	11,345.09	10,000.00	1,345.09	113.45 %
Total Other Income	\$99,655.34	\$97,813.00	\$1,842.34	101.88 %
Other Expenses				

Tusayan Fire District

Budget vs. Actuals: FY_2023_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Reconciliation Discrepancies-1	17.22		17.22	
Wildland Expense	37,903.88	15,000.00	22,903.88	252.69 %
Total Other Expenses	\$37,921.10	\$15,000.00	\$22,921.10	252.81 %
NET OTHER INCOME	\$61,734.24	\$82,813.00	\$ -21,078.76	74.55 %
NET INCOME	\$26,720.52	\$0.00	\$26,720.52	0.00%

Tusayan Fire District

Profit and Loss

July 2023 - June 2024

	TOTAL
Income	
4000 Property Tax Revenues	526,697.08
4310 Other Revenue	1,290.00
FDAT	98,045.23
Grant Income	124,179.15
Pooled Interest	4,451.19
Town of Tusayan - Contributions	437,000.00
Total Income	\$1,191,662.65
GROSS PROFIT	\$1,191,662.65
Expenses	
6000- PERSONNEL SERVICES	598,955.04
6100- RETIREMENT CONTRIBUTIONS	61,042.88
6200- INSURANCE	63,262.57
6300- EMPLOYEE BENEFITS	44,766.81
6400- FUEL, OIL, LUBRICANTS	611.96
6500- VEHICLE REPAIR & MAINT.	30,236.95
6600- SMALL TOOLS & EQUIPMENT	4,769.43
6650- FIRE PROTECTION & EQUIP.	5,120.93
6690 Reconciliation Discrepancies	3.94
6700- COMMUNICATION & DISPATCH	330.22
6900- DISPOSABLE SPLS/EQUIP	8,397.68
7000- ADMINISTRATIVE COSTS	18,664.84
7100- PROFESSIONAL SERVICES	14,036.53
7300- TRAINING	15,187.71
7400- INSURANCE - LIABILITY	18,981.00
7500- PUBLIC UTILITIES	15,149.80
7600- LEASES & RENTALS	51,452.64
7700- REPAIRS & MAINTENANCE	54,138.06
7850- GRANTS EXPENSE	131,567.85
7900- MISCELLANEOUS	9,702.55
8100 Capital Expenses	45,085.82
Payroll Expenses	35,211.16
Unapplied Cash Bill Payment Expense	0.00
Total Expenses	\$1,226,676.37
NET OPERATING INCOME	\$ -35,013.72
Other Income	
4400- MISCELLANEOUS	41,776.38
4405 - Wildland Income	46,533.87
District Service Fees	11,345.09
Total Other Income	\$99,655.34

Tusayan Fire District

Profit and Loss

July 2023 - June 2024

	TOTAL
Other Expenses	
Reconciliation Discrepancies-1	17.22
Wildland Expense	37,903.88
Total Other Expenses	\$37,921.10
NET OTHER INCOME	\$61,734.24
NET INCOME	\$26,720.52

Tusayan Fire District

Deposit Detail

May 2024

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
NorwestWarrant							
05/17/2024	Deposit					R	9,861.17
					Horse Fire		9,861.17
05/31/2024	Deposit					R	288.64
							288.64
05/31/2024	Deposit					R	5,230.90
							5,230.90
05/31/2024	Deposit					R	2,444.21
							2,444.21
05/31/2024	Deposit					R	500.93
							500.93
05/31/2024	Deposit					R	2,142.81
							2,142.81
05/31/2024	Deposit					R	4.05
							4.05
05/31/2024	Deposit					R	4,741.36
							4,741.36
05/31/2024	Deposit					R	6.30
							6.30
05/31/2024	Deposit					R	38.70
							38.70
05/31/2024	Deposit		INTEREST		Interest Earned	R	280.84
							280.84
Reserve Funds							
05/31/2024	Deposit		INTEREST		Interest Earned	R	78.63
							78.63

Tusayan Fire District

A/P Aging Summary

As of June 12, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
DSB Distributing, LLC	156.84					\$156.84
Hydro Resources	94.81					\$94.81
United Fire	8,559.04					\$8,559.04
Williams-Grand Canyon News		181.95				\$181.95
TOTAL	\$8,810.69	\$181.95	\$0.00	\$0.00	\$0.00	\$8,992.64

Tusayan Fire District

A/R Aging Summary

As of June 12, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
grand Canyon Rotary Club.		675.00				\$675.00
Guardian Medical Transport		1,535.04			0.00	\$1,535.04
Pink Jeep Tours				1,642.50		\$1,642.50
TOTAL	\$0.00	\$2,210.04	\$0.00	\$1,642.50	\$0.00	\$3,852.54

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
06/03/2024	834300331	2000 Accounts Payable DSB Distributing, LLC		\$156.84			\$181,868.13
06/03/2024	834300330	2000 Accounts Payable NAPA		\$66.32			\$182,024.97
06/03/2024	834300329	2000 Accounts Payable John Graves Propane of Arizona		\$290.94			\$182,091.29
06/03/2024	834300328	2000 Accounts Payable Choice Wireless		\$163.10			\$182,382.23
06/03/2024	834300327	2000 Accounts Payable Arizona Fire District Association		\$747.50			\$182,545.33
05/31/2024	ADJ	2000 Accounts Payable	Reconcile Adjustment	\$17.22		R	\$183,292.83
05/31/2024	Check	Reconciliation Discrepancies-1			\$38.70	R	\$183,310.05
05/31/2024	Deposit	FDAT			\$6.30	R	\$183,271.35
05/31/2024	Deposit	FDAT			\$4,741.36	R	\$183,265.05
05/31/2024	Deposit	FDAT			\$4.05	R	\$178,523.69
05/31/2024	Deposit	FDAT			\$2,142.81	R	\$178,519.64
05/31/2024	Deposit	4000 Property Tax Revenues			\$500.93	R	\$176,376.83
05/31/2024	Deposit	4000 Property Tax Revenues			\$2,444.21	R	\$175,875.90
05/31/2024	Deposit	4000 Property Tax Revenues			\$5,230.90	R	\$173,431.69
05/31/2024	Deposit	4000 Property Tax Revenues			\$288.64	R	\$168,200.79
05/31/2024	INTEREST		Interest Earned		\$280.84	R	\$167,912.15
05/24/2024	Deposit	Pooled Interest IRS	Tax Payment for Period:	\$6,689.46		R	\$167,631.31

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
			05/22/2024- 05/24/2024				
	Tax Payment	Payroll Liabilities:Federal Taxes (941/943/944)					
05/24/2024	ASRS05242024	Arizona State Retirement System	0990	\$6,338.02			\$174,320.77
	Check	-Split-					
05/24/2024	5242024	Gregory M. Brush	Pay Period: 05/06/2024- 05/19/2024	\$2,309.42		R	\$180,658.79
	Paycheck	-Split-					
05/24/2024	5242024	Bruce D. Baker	Pay Period: 05/06/2024- 05/19/2024	\$1,678.67		R	\$182,968.21
	Paycheck	-Split-					
05/24/2024	5242024	Galen P. McCarthy 1	Pay Period: 05/06/2024- 05/19/2024	\$927.88		R	\$184,646.88
	Paycheck	-Split-					
05/24/2024	5242024	Michael Wycoff 1	Pay Period: 05/06/2024- 05/19/2024	\$1,266.98		R	\$185,574.76
	Paycheck	-Split-					
05/24/2024	5242024	Miguel Ibarra Dimas	Pay Period: 05/06/2024- 05/19/2024	\$1,483.21		R	\$186,841.74
	Paycheck	-Split-					
05/24/2024	5242024	Anthony S. Diluzio	Pay Period: 05/06/2024- 05/19/2024	\$964.55		R	\$188,324.95
	Paycheck	-Split-					
05/24/2024	5242024	Zealand Pes	Pay Period: 05/06/2024- 05/19/2024	\$1,729.41		R	\$189,289.50
	Paycheck	-Split-					
05/24/2024	5242024	Gregory Lawrence	Pay Period: 05/06/2024- 05/19/2024	\$1,670.86		R	\$191,018.91
	Paycheck	-Split-					
05/24/2024	5242024	Kathleen Johnson	Pay Period: 05/06/2024- 05/19/2024	\$4,434.55		R	\$192,689.77
	Paycheck	-Split-					
05/24/2024	5242024	Leattea McCarthy	Pay Period: 05/06/2024- 05/19/2024	\$550.59		R	\$197,124.32

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
	Paycheck	-Split-					
05/24/2024	5242024	Edward C. O'Bannon	Pay Period: 05/06/2024- 05/19/2024	\$1,365.63		R	\$197,674.91
05/17/2024	Paycheck	-Split-			\$9,861.17	R	\$199,040.54
05/16/2024	5242029	4405 - Wildland Income John Graves Propane of Arizona		\$392.53		R	\$189,179.37
05/16/2024	5242028	2000 Accounts Payable NAPA		\$1,064.98		R	\$189,571.90
05/16/2024	5242027	2000 Accounts Payable Hydro Resources		\$86.92		R	\$190,636.88
05/16/2024	5242026	2000 Accounts Payable Arizona Fire & medical Authority		\$632.72		R	\$190,723.80
05/16/2024	5242025	2000 Accounts Payable Arizona Fire & medical Authority		\$172.72		R	\$191,356.52
05/14/2024	HSA051724	2000 Accounts Payable Health Equity		\$907.74		R	\$191,529.24
05/12/2024	5242031	2000 Accounts Payable Michael Wycoff		\$310.88		R	\$192,436.98
05/12/2024	5242030	2000 Accounts Payable Miguel Dimas		\$329.13		R	\$192,747.86
05/10/2024	ASRS05102024	2000 Accounts Payable Arizona State Retirement System	0990	\$5,493.31		R	\$193,076.99
05/10/2024	5102024	Check -Split-	Pay Period: 04/22/2024- 05/05/2024	\$1,325.11		R	\$198,570.30
05/10/2024	5102024	Paycheck -Split-	Pay Period: 04/22/2024- 05/05/2024	\$1,324.14		R	\$199,895.41
05/10/2024	5102024	Paycheck -Split-	Pay Period: 04/22/2024- 05/05/2024	\$1,111.71		R	\$201,219.55
05/10/2024	5102024	Paycheck -Split-	Pay Period: 04/22/2024- 05/05/2024	\$1,670.42		R	\$202,331.26
05/10/2024	5102024	Paycheck -Split-	Pay Period: 04/22/2024- 05/05/2024				

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
05/10/2024	5102024	Miguel Ibarra Dimas	Pay Period: 04/22/2024- 05/05/2024	\$1,636.58		R	\$204,001.68
	Paycheck	-Split-					
05/10/2024	5102024	Edward C. O'Bannon	Pay Period: 04/22/2024- 05/05/2024	\$1,367.09		R	\$205,638.26
	Paycheck	-Split-					
05/10/2024	5102024	Gregory M. Brush	Pay Period: 04/22/2024- 05/05/2024	\$2,462.40		R	\$207,005.35
	Paycheck	-Split-					
05/10/2024	5102024	Michael Wycoff 1	Pay Period: 04/22/2024- 05/05/2024	\$995.08		R	\$209,467.75
	Paycheck	-Split-					
05/10/2024	5102024	Kathleen Johnson	Pay Period: 04/22/2024- 05/05/2024	\$2,523.63		R	\$210,462.83
	Paycheck	-Split-					
05/10/2024	5102024	Travis Moreno	Pay Period: 04/22/2024- 05/05/2024	\$790.02		R	\$212,986.46
	Paycheck	-Split-					
05/10/2024	5102024	Leattea McCarthy	Pay Period: 04/22/2024- 05/05/2024	\$557.50		R	\$213,776.48
	Paycheck	-Split-					
05/10/2024	5102024	Bruce D. Baker	Pay Period: 04/22/2024- 05/05/2024	\$1,650.32		R	\$214,333.98
	Paycheck	-Split-					
05/08/2024	5242034	Grand Canyon News		\$181.95		R	\$215,984.30
	Bill Payment	2000 Accounts Payable					
05/08/2024	5242033	Loren Vickers Overhead Door		\$1,535.04			\$216,166.25
	Bill Payment	2000 Accounts Payable					
05/08/2024	5242032	Century Link		\$49.49		R	\$217,701.29
	Bill Payment	2000 Accounts Payable					
05/06/2024		IRS	Tax Payment for Period: 04/10/2024- 04/12/2024	\$0.01		R	\$217,750.78
	Tax Payment	Payroll Liabilities:Federal Taxes (941/943/944)					

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
05/06/2024		IRS	Tax Payment for Period: 05/08/2024- 05/10/2024	\$5,758.04		R	\$217,750.79
	Tax Payment	Payroll Liabilities:Federal Taxes (941/943/944)					
05/02/2024	To Print	IRS	Tax Payment for Period: 01/01/2024- 12/31/2024	\$52.32			\$223,508.83
	Tax Payment	Payroll Liabilities:Federal Unemployment (940)					
05/02/2024		IRS	Tax Payment for Period: 04/24/2024- 04/26/2024	\$5,832.73			\$223,561.15
	Tax Payment	Payroll Liabilities:Federal Taxes (941/943/944)					
05/02/2024		IRS	Tax Payment for Period: 04/10/2024- 04/12/2024	\$5,539.64			\$229,393.88
	Tax Payment	Payroll Liabilities:Federal Taxes (941/943/944)					
05/02/2024	834300313	AZ Department of Revenue	Tax Payment for Period: 04/01/2024- 04/30/2024	\$1,064.57		R	\$234,933.52
	Tax Payment	Payroll Liabilities:AZ Income Tax					
05/02/2024	834300312	Linde Gas & Equipment Inc.		\$147.82		R	\$235,998.09
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300311	Boundtree Medical		\$220.80		R	\$236,145.91
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300310	Arizona Department of Public Safety		\$44.00		R	\$236,366.71
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300309	Chase Card Services		\$7,517.78		R	\$236,410.71
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300308	Grand Canyon National Park Airport.		\$462.00		R	\$243,928.49
	Bill Payment	2000 Accounts Payable					

Date	Ref No.	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
05/02/2024	834300306	EF Recovery		\$332.68			\$244,390.49
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300305	Choice Wireless		\$163.10			\$244,723.17
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300304	Valle Airpark (John Richardson)		\$781.32		R	\$244,886.27
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300303	EMI Health		\$6,534.92		R	\$245,667.59
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300302	Red Feather Properties		\$2,315.25		R	\$252,202.51
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300301	Arizona Public Service		\$1,202.32		R	\$254,517.76
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300300	DSB Distributing, LLC		\$28.47		R	\$255,720.08
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300299	DSB Distributing, LLC		\$75.92			\$255,748.55
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300298	Hydro Resources		\$90.34		R	\$255,824.47
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300297	Hydro Resources		\$78.45		R	\$255,914.81
	Bill Payment	2000 Accounts Payable					
05/02/2024	834300296	Century Link		\$1.90		R	\$255,993.26
	Bill Payment	2000 Accounts Payable					
04/30/2024					\$2.36	R	\$255,995.16
	Deposit	FDAT					
04/30/2024					\$21,132.94	R	\$255,992.80
	Deposit	FDAT					
04/30/2024					\$6.43	R	\$234,859.86
	Deposit	FDAT					
04/29/2024					\$5,426.61	R	\$234,853.43
	Deposit	4000 Property Tax Revenues					
04/26/2024	ASRS042624	Arizona State Retirement System	0990	\$5,497.10		R	\$229,426.82
	Check	-Split-					
04/26/2024	834300309	Tusayan Fire Department	86-0843550	\$5,848.40		R	\$234,923.92
	Check	-Split-					
04/26/2024	834300307	Zealand Pes		\$1,419.85		R	\$240,772.32
	Check	-Split-					
04/26/2024	834300306	Travis Moreno		\$1,544.13		R	\$242,192.17
	Check	-Split-					
04/26/2024	834300305	Miguel Ibarra Dimas		\$1,230.32		R	\$243,736.30

Tusayan Fire District
Budget Fiscal Year 2025

Draft



Assessed Valuation \$ 15,926,307

Revenues

Property Tax Revenue	\$	557,421	
Fire District Assistance Tax	\$	111,484	
Other Revenues	\$	28,850	
Grants	\$	60,000	
Rental Income	\$	42,306	
Wildland Income	\$	45,000	
Use of Fund Balance and Reserves	\$	-	
Town of Tusayan IGA	\$	600,000	
Total Revenues	\$	1,445,061	\$ 1,445,061

Payroll Expenditures

Salaries & Wages	\$	730,857	
Retirement Contributions	\$	86,486	
Volunteer Stipends	\$	8,000	
Health Insurance	\$	71,520	
Employment Expenses	\$	101,483	
Total Expenditures	\$	998,345	\$ 998,345

John Vail, Board Chair

Operations

Fuel, Oil, Lubricants	\$	500	
Vehicle Maintenance	\$	24,490	
Small Tools & Minor Equipment	\$	18,400	
Fire Protection & Equipment	\$	24,250	
Communications & Dispatch	\$	384	
Disposable Supplies & Equipment	\$	9,885	
Total Operations	\$	77,909	\$ 77,909

Rob Gossard, Board Clerk

Andrew Aldaz, Board Member

Other Services & Charges

Administration Costs	\$	25,273	
Professional Services	\$	19,400	
Training	\$	43,800	
Insurance - Liability	\$	19,800	
Public Utilities	\$	19,040	
Leases & Rentals	\$	47,518	
Repairs & Maintenance	\$	21,020	
Grants Expense	\$	50,000	
Wildland	\$	30,000	
Miscellaneous	\$	9,050	
Total Other Services & Charges	\$	284,901	\$ 284,901

Pete Shearer, Board Member

Elena Villanueva, Board Member

Capital

Buildings	\$	78,906	
Machinery & Equipment (Cap Improvem	\$	5,000	
Capital Purchases Carry-forward			
	\$	83,906	\$ 83,906

Total Expenditures \$ 1,445,061

Net Income (Loss) \$ 0

** Tax rate is based on \$3.50 per assessed valuation

Tusayan Fire District's budget meets the requirements of ARS 48-805.02

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District

and at the Tusayan Town hall all located in Tusayan, Arizona on the _____ day of June 2024 in accordance with the statement filed by TFD.



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone
928-638-2897 - Fax

Tusayan Fire Department

RESOLUTION #2024-03

Amendment to Fee Schedule

The Tusayan Fire District adopts the following Resolution for the purpose of referencing the updated subsection for billing statute from ARS 48-805 B. (13) to ARS 48-805 B. (13.)

RESOLUTION

WHEREAS, ARS 48-805 B. (13) specifically states the District may Adopt resolutions establishing fee schedules both within and outside of the jurisdictional boundaries of the district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees or facilities benefit assessments or any other fee schedule that may be required

NOW THEREFORE, the Tusayan Fire District resolves that the District Fire and EMS Service billing practices will reflect ARS 48-805 using the Rate Schedule Attached revised June 2024.

Be it resolved the Clerk of this Board is empowered to take such action(s) as are necessary to assure compliance with said **A.R.S.** as it pertains to Fire and EMS Fee Schedules.

Board Chairperson – John Vail

Board Member – Elena Villanueva

Board Clerk – Robert Gossard

Board Member – Andrew Aldaz

Board Member – Chalmer Shearer

*DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN
AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.*

RESOLUTION 2024-03
(Replacing prior Resolution #2021-01 re Fee Schedule)

A RESOLUTION AUTHORIZING THE REIMBURSEMENT FOR EXPENSES OF FIRE PROTECTION SERVICES, EMERGENCY MEDICAL SERVICES, PLAN REVIEW, STANDBY CHARGES, FIRE CAUSE DETERMINATION, AND USER FEES BOTH WITHIN AND OUTSIDE OF THE JURISDICTIONAL BOUNDARIES OF THE DISTRICT AND ESTABLISHING PERMIT AND FEE SCHEDULE.

WHEREAS, A.R.S. § 48-814 specifically states a fire district may provide or assist in providing emergency fire or emergency medical services outside of its own district boundaries if those services are otherwise unavailable and if those services are provided at the request of any law enforcement agency, fire district, fire department or private person, and may receive reimbursement for the costs of providing the emergency services. The person receiving the services, or on whose behalf the services are provided, is liable to the fire district for the costs and these costs constitute a debt of that person and may be collected by the fire district. For the purposes of this section, the costs of providing emergency fire or medical services are those costs set forth in resolutions adopted by the fire district that establish fee schedules for emergency response, standby charges, fees for fire cause determination or any other fees that may be required or appropriate to provide emergency fire and medical services outside of its boundaries.

WHEREAS, A.R.S. § 48-805(B)(13) specifically states a Fire District shall adopt resolutions establishing fee schedules both within and outside of the jurisdictional boundaries of the district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees or facilities benefit assessments or any other fee schedule that may be required.

NOW THEREFORE, the Tusayan Fire District resolves as follows:

1. That the Fire Board of the Tusayan Fire District hereby adopts, approves and authorizes the reimbursement/fee schedule for Fire and EMS Services Attached to this resolution and made a part hereof.
2. Billing practices will include billing non-residence in district and all out of district calls.
3. That the attached reimbursement/fee schedule shall entirely replace all prior and previous schedules, which said previous schedules shall be from this date forward be deemed revoked.

ADOPTED this 13th day of June 2024

**TUSAYAN FIRE DISTRICT
FEE SCHEDULE
FIRE, HAZMAT, AND EMS SERVICES**

1. Reimbursement Schedule:

<u>Personnel:</u>	<u>Hourly</u>
Chief Officer	\$65.00
Company Officer	\$60.00
Engineer	\$55.00
Firefighter (Paramedic)	\$50.00
Firefighter (EMT-Basic)	\$45.00
Firefighter	\$40.00
ALS Rider during transport	\$50.00
BLS Rider during transport	\$45.00

<u>Apparatus</u>	<u>Hourly</u>
Engine 51	\$1,000.00
Attack 5	\$1,000.00
Rescue 5	\$1,000.00
Rescue 52	\$1,000.00
Ladder 5	\$1,000.00

<u>Minimum Fees</u>	
1 st Responder Fee	\$500.00
EMS Incident	\$500.00
Nonmedical Incident Fee	\$1,000.00

<u>Consumable List</u>	
Foam	\$200.00 per 5 gallons
PPE Bunker Coat	\$2,500.00
PPE Bunker Pants	\$1,800.00
PPE Helmet	\$500.00
PPE Gloves	\$200.00

- All apparatus and equipment will be manned and operated in accordance with established Standard Operating Guidelines for the Tusayan Fire District.
- All charges for apparatus and personnel will be billed in increments of fifteen minutes in accordance with our hourly rates.
- All billing information will be obtained on scene, if possible, from patient or insurance cards for all Motor Vehicle Accidents (MVA), Hazardous Materials Incidents, and Fire

Response Services. If patient is unable to give insurance information and there is no insurance card, a DR# will be obtained from the Sheriff or DPS.

5. All billing information will be obtained on scene from patient.
6. A Fire/EMS report will be completed as well and a billing statement with as much information as possible. If there is no insurance information, the patient will be billed directly.
7. An invoice will be made out and mailed to the insurance company or directly to the patient. If services were provided on behalf of a business's request all reports and invoices will be mailed directly to the business on whose behalf the services were provided.
8. If the amount owed is not paid within a 30-day period from the date of billing, a second notice will be sent stipulating "Second Notice" – without further payment and/or contact, the account will be turned over to collections.

X

John Vail
Chairperson,

X

Robert Gossard
Board Clerk

X

Chalmer Shearer
Board Member

X

Elena Villanueva
Board Member

X

Andrew Aldaz
Board Member

Consumable list				
	PFD	NAFD	VFD	TFD
Non-Medical Incident Fee Base Charge				\$ 1,000
Rescue/Medic rig fee	\$ 250			
1st Responder Fee			\$ 250	\$ 1,000
Foam	\$ 95	\$ 50	\$ 100	
Water Per 1000g	\$ 45		\$ 50	
Traffic Control	\$ 25	\$ 25		
Oxygen	\$ 25			
PPE - Coat	\$ 1,300			
PPE - Pant	\$ 900			
Uniform Shirt/pant	\$ 110			
PPE - Helmet	\$ 350			
PPE - Gloves	\$ 75			
K-12 usage	\$ 25	\$ 25		
HAZMAT spill/clean up	\$ 25		\$ 3,000	
Absorbent materials	\$ 18	\$ 30	\$ 125	
Medical supplies - first aid				
Fire suppression base rate	\$ 2,000			
Fire hose		\$ 200		
Police Report	\$ 50			



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone
928-638-2897 - Fax

Tusayan Fire Department

RESOLUTION #2021-01

Amendment to Fee Schedule

The Tusayan Fire District adopts the following Resolution for the purpose of referencing the updated subsection for billing statute from ARS 48-805 B. (13) to ARS 48-805 B. (13.)

RESOLUTION

WHEREAS, ARS 48-805 B. (13) specifically states the District may Adopt resolutions establishing fee schedules both within and outside of the jurisdictional boundaries of the district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees or facilities benefit assessments or any other fee schedule that may be required

NOW THEREFORE, the Tusayan Fire District resolves that the District Fire and EMS Service billing practices will reflect ARS 48-805 using the Rate Schedule Attached revised May 2021.

Be it resolved the Clerk of this Board is empowered to take such action(s) as are necessary to assure compliance with said *A.R.S.* as it pertains to Fire and EMS Fee Schedules.

Board Chairperson – John Vail

Board Clerk – Andrew Aldaz

Board Member – Elena Villanueva

Board Member – Becky Shearer

Board Member – Marty Harris

RESOLUTION 2021-01
(Replacing prior Resolution #2007-02 re Fee Schedule)

A RESOLUTION AUTHORIZING THE REIMBURSEMENT FOR EXPENSES OF FIRE PROTECTION SERVICES, EMERGENCY MEDICAL SERVICES, PLAN REVIEW, STANDBY CHARGES, FIRE CAUSE DETERMINATION, AND USER FEES BOTH WITHIN AND OUTSIDE OF THE JURISDICTIONAL BOUNDARIES OF THE DISTRICT AND ESTABLISHING PERMIT AND FEE SCHEDULE.

WHEREAS, A.R.S. § 48-814 specifically states a fire district may provide or assist in providing emergency fire or emergency medical services outside of its own district boundaries if those services are otherwise unavailable and if those services are provided at the request of any law enforcement agency, fire district, fire department or private person, and may receive reimbursement for the costs of providing the emergency services. The person receiving the services, or on whose behalf the services are provided, is liable to the fire district for the costs and these costs constitute a debt of that person and may be collected by the fire district. For the purposes of this section, the costs of providing emergency fire or medical services are those costs set forth in resolutions adopted by the fire district that establish fee schedules for emergency response, standby charges, fees for fire cause determination or any other fees that may be required or appropriate to provide emergency fire and medical services outside of its boundaries.

WHEREAS, A.R.S. § 48-805(B)(13) specifically states a Fire District shall adopt resolutions establishing fee schedules both within and outside of the jurisdictional boundaries of the district for providing fire protection services and services for the preservation of life, including emergency fire and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees or facilities benefit assessments or any other fee schedule that may be required.

NOW THEREFORE, the Tusayan Fire District resolves as follows:

1. That the Fire Board of the Tusayan Fire District hereby adopts, approves and authorizes the reimbursement/fee schedule for Fire and EMS Services Attached to this resolution and made a part hereof.
2. Billing practices will include billing non-residence in district and all out of district calls.
3. That the attached reimbursement/fee schedule shall entirely replace all prior and previous schedules, which said previous schedules shall be from this date forward be deemed revoked.

ADOPTED this 13th day of May 2021

**TUSAYAN FIRE DISTRICT
FEE SCHEDULE
FIRE, HAZMAT, AND EMS SERVICES**

1. Reimbursement Schedule:

<u>Personnel:</u>	<u>Hourly</u>
Chief Officer	\$65.00
Company Officer	\$60.00
Engineer	\$55.00
Firefighter (Paramedic)	\$50.00
Firefighter (EMT-Basic)	\$45.00
Firefighter	\$40.00
ALS Rider during transport	\$50.00
BLS Rider during transport	\$45.00

<u>Apparatus</u>	<u>Hourly</u>
Engine 51	\$1,000.00
Attack 5	\$1,000.00
Rescue 5	\$1,000.00
Ladder 5	\$1,000.00

Minimum Fees

EMS Incident	\$500.00
Nonmedical Incident Fee	\$1,000.00

2. All apparatus and equipment will be manned and operated in accordance with established Standard Operating Guidelines for the Tusayan Fire District.
3. All charges for apparatus and personnel will be billed in increments of fifteen minutes in accordance with our hourly rates.
4. All billing information will be obtained on scene, if possible, from patient or insurance cards for all Motor Vehicle Accidents (MVA), Hazardous Materials Incidents, and Fire Response Services. If patient is unable to give insurance information and there is no insurance card, a DR# will be obtained from the Sheriff or DPS.
5. All billing information will be obtained on scene from patient or insurance card for all EMS calls. If that is unavailable, then Face sheet from FMC will be obtained.
5. A Fire/EMS report will be completed as well and a billing statement with as much information as possible. If there is no insurance information, the patient will be billed directly.

6. An invoice will be made out and mailed to the insurance company or directly to the patient. If services were provided on behalf of a business's request all reports and invoices will be mailed directly to the business on whose behalf the services were provided.
7. If the amount owed is not paid within a 30-day period from the date of billing, a second notice will be sent stipulating "Second Notice" – without further payment and/or contact, the account will be turned over to collections.

X

John Vail
Chairperson,

X

Andrew Aldaz
Board Clerk

X

Rebecca Shearer
Board Member

X

Elena Villanueva
Board Member

X

Marty Harris
Board Member



*P.O. Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone*

Tusayan Fire District

RESOLUTION # 2024-02

Use of Reserve Capital Carryforward Funds

The following Resolution will be introduced to the Tusayan Fire District Board at the Meeting on June 13, 2024 as one of the requirements of utilizing capital carry forward funds within Fiscal Year 2024.

RESOLUTION

WHEREAS, Tusayan Fire District will allocate the usage of \$30,000 of reserve for future years carryforward capital funds listed within the formally adopted Fiscal Year 2024 Budget towards the purchase and installation of air-conditioning units in four Tusayan Fire employee housing units.

Be it resolved the Clerk of this Board is empowered to take such actions as are necessary to assure compliance with said A.R.S. as pertains to use of District Funds.

Board Chairperson – John Vail

Board Member – Andrew Aldaz

Board Clerk– Robert Gossard

Board Member – Elena Villanueva

Board Member – Chalmer Shearer



Reliable Comfort

408 AZ-64
Grand Canyon Village, AZ 86023

☎ (928) 606-5950
✉ gbrush.tfdgc@outlook.com

ESTIMATE	#11
TOTAL	\$24,800.00

CONTACT US
18901 W Jefferson St
Buckeye, AZ 85326

☎ (602) 733-9743
✉ reliablecomfort62@gmail.com

ESTIMATE

Services	qty	unit price	amount
installation of 4 AC condenser units	4.0	\$6,200.00	\$24,800.00

we propose to install 4 new condensers 4 new evaporated coils 4 new AC pads and run new refrigeration lines. Mobile homes located in Tusayan will be 3.5 TON AC units, the other 2 located in Valley will be 3 TON AC units. we will run electrical power from main panel with new disconnect and electrical whip for every unit. we will provide new hard start kits for every unit and new surge protectors for every unit at no cost.

WARRANTY:
All units will come with a 10 year parts and compressor warranty from manufacture and 1 year labor warranty from Reliable Comfort when servicing units every year.

we will not be replacing any furnace only adding Air conditioning units

Services subtotal: \$24,800.00

Total \$24,800.00