



P.O. Box 3625  
Grand Canyon, AZ 86023  
928-638-3473 - Phone

# Tusayan Fire District

## AGENDA

### Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

April 18, 2024

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing (669) 444-9171 US Meeting ID: 8917272885 Password: 6383473. Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on April 18, 2024 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) and (1) to discuss or consult for legal advice with the attorney for the district or to discuss employment compensation. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

1. Confirmation of quorum/Call to the Public
  - a. **\*\*One or two Board Members may attend by telephone**
  - b. **\*\*In accordance with A.R.S. §38-431.01(H), members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.**
2. Discussion/Approval of March 21, 2024 Regular Meeting Minutes
3. Financial Report
4. Fire Chiefs Update
5. Old Business
  - a. Discussion, Update, and Possible Action Regarding Community Evacuation Plan
  - b. Discussion, Update, and Possible Action Regarding Town or Tusayan IGA
  - c. Discussion, Update, and Possible Action Regarding Fiscal Year 2025 Budget
    - i. The Board may enter executive session pursuant to A.R.S. § 38-431.03(A)(1), Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.
6. New Business
  - a. Discussion, Possible Action, and Approval Regarding Resolution 2024-01 Call of Election
  - b. Discussion, Possible Action, and Approval Regarding Notice of Call of Election for publication
  - c. Discussion, Possible Action, and Approval Regarding medical direction via Kingman Hospital
    - i. The Board may enter executive session pursuant to A.R.S. § 38-431.03(A)(3), in order to receive legal advice from the District's attorney regarding this matter, and/or pursuant to A.R.S. § 38-431.03(A)(4), to discuss or consult with the District's attorney in order to consider its position and instruct the District's attorney regarding TFD's position regarding the matter identified in this Agenda item, which is the subject of current contract negotiations.
7. Board Member Reports
8. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this \_\_\_\_\_ day of April, 2024 at \_\_\_\_\_ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY  
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.**



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# Tusayan Fire District

## MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on, March 21, 2024 at the Tusayan Fire Station and via Zoom conference call, Tusayan AZ 86023.

### Call to Public/Confirmation of Quorum

Meeting was called to order at 10:00 a.m. The following members of the Tusayan Fire District were present in person, Board Chair John Vail, Board Member Rob Gossard, and Board Member Andrew Aldaz. Others in attendance included Fire Chief Greg Brush, Chief of Administration Kate Johnson. A quorum was confirmed.

### New Business

Auditor formally presented audit presentation of Fiscal Year 2024 Financial Statements.

### Discussion/Approval of February 15, 2024 Regular Meeting Minutes

Motion to approve regularly scheduled February 15, 2024 Meeting Minutes. First by Aldaz and seconded by Gossard. Motion carries unanimously.

### Financial Report

Presented by Kate Johnson. Monthly Financial Report verbally and in written form. (See form for details). First by Vail and seconded by Aldaz. Motion carries unanimously.

### Fire Chiefs Update

Chief Brush presented report verbally and in written form. (See form for details.) Discussion on purchasing fire blankets for electric car fires. Each blanket is \$5,000-\$6,000. Board directed staff to investigate opportunities for medical direction through Kingman Hospital and to contact legal and insurance representatives.

### Old Business

#### Discussion, Update, and Possible Action Regarding Community Evacuation Plan

The town of Tusayan has allocated \$50,000 towards an emergency siren. Fire Chief met with the county and there might be Federal money available

#### Discussion and Possible Action and Approval regarding Town or Tusayan IGA

See attached document for IGA negotiations. Negotiations are ongoing.

#### Discussion and Possible Action and Approval regarding Fiscal Year 2025 Budget

Johnson presented Fiscal Year 2025 Budget options and survey results regarding changing to a 48/96 schedule. (See form for details.) Vail requested fiscal year 2024 budget to compare with 2025 budget. Board directed staff to include Firewise expenses in FY25 budget. Board directed staff to maintain 3.5

*DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.*

tax rate. Board directed staff to ensure TFD is as active in community programs as possible during Fiscal Year 2025.

**Continuation of New Business**

**Discussion, Possible Action, and Approval Regarding Appointing Tusayan Fire Board Clerk**

Vail motioned to officially appointed Gossard for TFD Fire Clerk. Seconded by Aldaz. Motion carries unanimously.

**Discussion, Possible Action, and Approval Regarding Fire Board Election timeline**

Board members Vail & Aldaz are up for re-election. Staff provided timeline for filing and submitting. Aldaz will not be running for re-election.

**Board Member Reports**

Aldaz – Discussed a car that was vandalized a few weeks ago in town. Discussed community awareness meeting that was held.

Gossard – None

Vail --None

**Adjourn**

Meeting adjourned at 11:25 a.m. First by Vail, seconded by Gossard. Motion passes unanimously.

**Minutes approved by Board on Date** \_\_\_\_\_

**By** \_\_\_\_\_

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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# Tusayan Fire District

## FINANCIAL REPORT – March, 2024

- Info current as of April 15, 2024
- Bank: \$124,812.13
- Reserve Funds Account: \$51,525.47
  - Grand total = \$176,337.60
- Accounts Payable
  - We have checks to sign
- FY 2024 FDAT Revenue (Actual year to date): \$72,113.09
- Rental Income Station: \$2,242.73
- District Billing Fees: \$11,677.77
- Wildland Fire Income
  - Total YTD Net Cash Income: \$6,999.01
  - Total YTD Net Gain to TFD: \$14,277.13
- Kate Johnson and Zealand Pes are “available nationally” as single resources for Wildland Fire Assignments.
- DFFM Wildland agreement 4/1/2024-3/31/2029 signed
- GCNP Mutual Aid contract renewal in progress
- Quickbooks transferring to Online version with electronic timesheets and payroll.
- Interviews are in full swing for the Captain Position
- Fiscal Year 2025 Budget preparation is ongoing

## Tusayan Fire District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
FDAT	72,113.09	110,577.00	-38,463.91	65.2%
Grant Income	124,179.15	45,986.00	78,193.15	270.0%
Pooled Interest	3,711.93	1,500.00	2,211.93	247.5%
Prior Year Capital Carry Fwd	0.00	0.00	0.00	0.0%
Town of Tusayan - Contributions	327,750.00	437,000.00	-109,250.00	75.0%
4000 · Property Tax Revenues	475,318.99	552,884.00	-77,565.01	86.0%
4310 · Other Revenue	1,215.00	3,100.00	-1,885.00	39.2%
<b>Total Income</b>	<b>1,004,288.16</b>	<b>1,151,047.00</b>	<b>-146,758.84</b>	<b>87.2%</b>
<b>Gross Profit</b>	<b>1,004,288.16</b>	<b>1,151,047.00</b>	<b>-146,758.84</b>	<b>87.2%</b>
<b>Expense</b>				
6000- PERSONNEL SERVICES	525,981.24	686,421.00	-160,439.76	76.6%
6100- RETIREMENT CONTRIBUTIONS	58,294.33	76,768.00	-18,473.67	75.9%
6200- INSURANCE	45,563.82	64,133.00	-18,569.18	71.0%
6300- EMPLOYEE BENEFITS	35,037.86	51,722.00	-16,684.14	67.7%
6400- FUEL, OIL, LUBRICANTS	547.89	250.00	297.89	219.2%
6500- VEHICLE REPAIR & MAINT.	21,670.23	26,300.00	-4,629.77	82.4%
6600- SMALL TOOLS & EQUIPMENT	2,794.05	10,100.00	-7,305.95	27.7%
6650- FIRE PROTECTION & EQUIP.	6,348.25	15,750.00	-9,401.75	40.3%
6700- COMMUNICATION & DISPATCH	270.18	360.00	-89.82	75.1%
6900- DISPOSABLE SPLS/EQUIP	5,079.49	6,634.00	-1,554.51	76.6%
7000- ADMINISTRATIVE COSTS	13,204.86	28,176.00	-14,971.14	46.9%
7100- PROFESSIONAL SERVICES	14,036.53	26,300.00	-12,263.47	53.4%
7300- TRAINING	14,390.27	26,790.00	-12,399.73	53.7%
7400- INSURANCE - LIABILITY	23,470.00	17,200.00	6,270.00	136.5%
7500- PUBLIC UTILITIES	11,421.95	22,640.00	-11,218.05	50.5%
7600- LEASES & RENTALS	47,490.29	51,822.00	-4,331.71	91.6%
7700- REPAIRS & MAINTENANCE	53,077.79	11,322.00	41,755.79	468.8%
7850- GRANTS EXPENSE	130,762.41	22,542.00	108,220.41	580.1%
7900- MISCELLANEOUS	4,941.47	4,700.00	241.47	105.1%
8000 - Town of Tusayan - IGA	0.00	0.00	0.00	0.0%
CAPITAL PURCH. CARRY FWD.	0.00	32,344.00	-32,344.00	0.0%
6690 · Reconciliation Discrepancies	3.94	0.00	3.94	100.0%
8100 · Capital Expenses	45,085.82	51,586.00	-6,500.18	87.4%
<b>Total Expense</b>	<b>1,059,472.67</b>	<b>1,233,860.00</b>	<b>-174,387.33</b>	<b>85.9%</b>
<b>Net Ordinary Income</b>	<b>-55,184.51</b>	<b>-82,813.00</b>	<b>27,628.49</b>	<b>66.6%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4400- MISCELLANEOUS	37,513.94	42,813.00	-5,299.06	87.6%
4405 - Wildland Income	36,672.70	45,000.00	-8,327.30	81.5%
District Service Fees	11,677.77	10,000.00	1,677.77	116.8%
<b>Total Other Income</b>	<b>85,864.41</b>	<b>97,813.00</b>	<b>-11,948.59</b>	<b>87.8%</b>

10:53 AM  
 04/15/24  
 Cash Basis

## Tusayan Fire District Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Other Expense				
COVID-19 National Paid Leave	0.00	0.00	0.00	0.0%
Wildland Expense	29,673.69	15,000.00	14,673.69	197.8%
<b>Total Other Expense</b>	<b>29,673.69</b>	<b>15,000.00</b>	<b>14,673.69</b>	<b>197.8%</b>
<b>Net Other Income</b>	<b>56,190.72</b>	<b>82,813.00</b>	<b>-26,622.28</b>	<b>67.9%</b>
<b>Net Income</b>	<b>1,006.21</b>	<b>0.00</b>	<b>1,006.21</b>	<b>100.0%</b>

**Tusayan Fire District**  
**Profit & Loss**  
 July 2023 through June 2024

	Jul '23 - Jun 24
<b>Ordinary Income/Expense</b>	
Income	
FDAT	72,113.09
Grant Income	124,179.15
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<b>Net Ordinary Income</b>	<b>-55,184.51</b>
<b>Other Income/Expense</b>	
Other Income	
4400- MISCELLANEOUS	37,513.94
4405 - Wildland Income	36,672.70
District Service Fees	11,677.77
<b>Total Other Income</b>	<b>85,864.41</b>
<b>Other Expense</b>	
Wildland Expense	29,673.69

10:54 AM  
04/15/24  
Cash Basis

**Tusayan Fire District**  
**Profit & Loss**  
July 2023 through June 2024

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	<u>Jul '23 - Jun 24</u>
Total Other Expense	<u>29,673.69</u>
Net Other Income	<u>56,190.72</u>
Net Income	<u><u>1,006.21</u></u>



Tusayan Fire District

4/15/2024 10:55 AM

Register: NorwestWarrant

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2024	ASRS03...	Arizona State Retire...	-split-	0990	5,743.32	X		223,400.72
03/01/2024	EFTPS03...	Tusayan Fire Depart...	-split-	86-0843550	6,213.32			217,187.40
03/01/2024	834300222	Arizona Department ...	2100 · Payroll Liabilities	860843550	1,069.88	X		216,117.52
03/01/2024	DD030124	Anthony S Diluzio	-split-		962.44	X		215,155.08
03/01/2024	DD030124	Bruce D. Baker	-split-		1,938.91	X		213,216.17
03/01/2024	DD030124	Edward C O'Bannon	-split-		1,532.33	X		211,683.84
03/01/2024	DD030124	Galen P McCarthy	-split-		1,432.51	X		210,251.33
03/01/2024	DD030124	Gregory Lawrence	-split-		1,776.70	X		208,474.63
03/01/2024	DD030124	Kathleen Johnson	-split-		2,745.62	X		205,729.01
03/01/2024	DD030124	Michael Wycoff	-split-		1,737.71	X		203,991.30
03/01/2024	DD030124	Miguel Ibarra Dimas	-split-		1,227.07	X		202,764.23
03/01/2024	DD030124	Travis Moreno	-split-		1,548.23	X		201,216.00
03/01/2024	DD030124	Zealand Pes	-split-		1,424.10	X		199,791.90
03/01/2024	DD030124	Gregory M Brush	-split-		2,446.00	X		197,345.90
03/08/2024			4000 · Property Tax Re...	Deposit		X	33,468.86	230,814.76
03/15/2024	ASRS03...	Arizona State Retire...	-split-	0990	5,548.14	X		225,266.62
03/15/2024	DD031524	Tusayan Fire Depart...	-split-	86-0843550	5,749.58	X		219,517.04
03/15/2024	DD031524	Anthony S Diluzio	-split-		1,139.53	X		218,377.51
03/15/2024	DD031524	Bruce D. Baker	-split-		1,741.28	X		216,636.23
03/15/2024	DD031524	Edward C O'Bannon	-split-		1,475.95	X		215,160.28
03/15/2024	DD031524	Galen P McCarthy	-split-		1,250.01	X		213,910.27
03/15/2024	DD031524	Gregory Lawrence	-split-		1,974.30	X		211,935.97
03/15/2024	DD031524	Gregory M Brush	-split-		2,322.66	X		209,613.31
03/15/2024	DD031524	Kathleen Johnson	-split-		2,583.56	X		207,029.75
03/15/2024	DD031524	Leattea McCarthy	-split-		175.09	X		206,854.66
03/15/2024	DD031524	Michael Wycoff	-split-		1,160.76	X		205,693.90
03/15/2024	DD031524	Miguel Ibarra Dimas	-split-		1,110.74	X		204,583.16
03/15/2024	DD031524	Travis Moreno	-split-		811.82	X		203,771.34
03/15/2024	DD031524	Zealand Pes	-split-		1,685.46	X		202,085.88
03/18/2024			-split-	Deposit 457		X	3,500.03	205,585.91
03/18/2024	834300247	Anthony Diluzio	2000 · Accounts Payable		298.36	X		205,287.55
03/18/2024	834300248	Arizona Public Service	2000 · Accounts Payable	Acct# 4949096...	27.43	X		205,260.12
03/18/2024	834300249	Century Link	2000 · Accounts Payable	Inv# 86554109	49.70	X		205,210.42
03/18/2024	834300250	Dallacqua Psychology	2000 · Accounts Payable	TFD022024	90.00	X		205,120.42
03/18/2024	834300251	DSB Distributing, LLC	2000 · Accounts Payable		247.25	X		204,873.17
03/18/2024	834300252	EF Recovery	2000 · Accounts Payable	0064443	205.76	X		204,667.41
03/18/2024	834300253	Grand Canyon Natio...	2000 · Accounts Payable	Inv# GCN2024...	431.64	X		204,235.77
03/18/2024	834300254	Greg Lawrence	2000 · Accounts Payable	Mileage	227.80	X		204,007.97
03/18/2024	834300255	Hinton Burdick	2000 · Accounts Payable	Inv# 299884	4,010.00	X		199,997.97
03/18/2024	834300256	Hydro Resources	2000 · Accounts Payable	Inv# 5546	85.38	X		199,912.59

Tusayan Fire District

4/15/2024 10:55 AM

Register: NorwestWarrant

From 03/01/2024 through 03/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/18/2024	834300257	John Graves Propane...	2000 · Accounts Payable	February bill ...	657.50	X		199,255.09
03/18/2024	834300258	Linde Gas & Equipm...	2000 · Accounts Payable	Inv# 10443354	147.60	X		199,107.49
03/18/2024	834300259	NAPA	2000 · Accounts Payable	Inv# 770033	277.77	X		198,829.72
03/18/2024	834300260	United Fire	2000 · Accounts Payable	Inv# 805691	87.22	X		198,742.50
03/18/2024	834300261	USDA Forest Service	2000 · Accounts Payable	FMMI Bill # 1...	452.90	X		198,289.60
03/19/2024			Supporter Shirts	Dep# 458		X	4,592.60	202,882.20
03/29/2024			FDAT	Deposit		X	5.40	202,887.60
03/29/2024			FDAT	Deposit		X	3,129.27	206,016.87
03/29/2024			FDAT	Deposit		X	1.21	206,018.08
03/29/2024	ASRS03...	Arizona State Retire...	-split-	0990	5,738.36	X		200,279.72
03/29/2024	EFTPS03...	Tusayan Fire Depart...	-split-	86-0843550	5,862.40	X		194,417.32
03/29/2024	DD032924	Anthony S Diluzio	-split-		975.27	X		193,442.05
03/29/2024	DD032924	Bruce D. Baker	-split-		1,764.55	X		191,677.50
03/29/2024	DD032924	Edward C O'Bannon	-split-		371.80	X		191,305.70
03/29/2024	DD032924	Galen P McCarthy	-split-		2,118.77	X		189,186.93
03/29/2024	DD032924	Gregory Lawrence	-split-		1,776.68	X		187,410.25
03/29/2024	DD032924	Gregory M Brush	-split-		2,446.01	X		184,964.24
03/29/2024	DD032924	Kathleen Johnson	-split-		2,291.70	X		182,672.54
03/29/2024	DD032924	Leattea McCarthy	-split-		239.88	X		182,432.66
03/29/2024	DD032924	Michael Wycoff	-split-		1,141.52	X		181,291.14
03/29/2024	DD032924	Miguel Ibarra Dimas	-split-		1,397.19	X		179,893.95
03/29/2024	DD032924	Travis Moreno	-split-		1,549.58	X		178,344.37
03/29/2024	DD032924	Zealand Pes	-split-		1,627.49	X		176,716.88
03/31/2024			Pooled Interest	Interest		X	467.76	177,184.64

## Tusayan Fire District Deposit Detail March 2024

Type	Num	Date	Name	Account	Amount
Deposit		03/08/2024		NorwestWarrant	33,468.86
				4000 · Property Tax ...	-33,468.86
TOTAL					-33,468.86
Deposit		03/18/2024		NorwestWarrant	3,500.03
				4404 - Donations	-63.02
				4403 - Station Rent	-1,125.51
				4403 - Station Rent	-1,125.51
				4403 - Station Rent	-1,150.00
				6301- Uniform Allow...	-35.99
TOTAL					-3,500.03
Deposit		03/19/2024		Supporter Shirts	4,592.60
				4408 · CPR Classes	-1,300.00
				TFD Supporter Shirts	-145.00
				District Service Fees	-500.00
				4406 · Fundraier Ev...	-1,747.60
				District Service Fees	-200.00
				6609 - Station Equip...	-500.00
Payment		12/05/2023	USDA Forest Service	1499 · Undeposited ...	-200.00
TOTAL					-4,592.60
Deposit		03/27/2024		Supporter Shirts	3,492.43
				AFG	-3,492.43
TOTAL					-3,492.43
Deposit		03/29/2024		NorwestWarrant	5.40
				FDAT	-5.40
TOTAL					-5.40
Deposit		03/29/2024		NorwestWarrant	3,129.27
				FDAT	-3,129.27
TOTAL					-3,129.27
Deposit		03/29/2024		NorwestWarrant	1.21
				FDAT	-1.21
TOTAL					-1.21
Deposit		03/31/2024		NorwestWarrant	467.76
				Pooled Interest	-467.76
TOTAL					-467.76
Deposit		03/31/2024		Reserve Funds	76.32
				Pooled Interest	-76.32

10:56 AM

04/15/24

**Tusayan Fire District**  
**Deposit Detail**  
March 2024

---

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
TOTAL					-76.32

10:56 AM

04/15/24

**Tusayan Fire District**  
**A/P Aging Summary**  
As of April 15, 2024

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Century Link	49.70	0.00	0.00	0.00	0.00	49.70
Boundtree Medical	62.40	0.00	0.00	0.00	0.00	62.40
<b>TOTAL</b>	<b><u>112.10</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>112.10</u></b>

10:57 AM

04/15/24

**Tusayan Fire District**  
**A/R Aging Summary**  
As of April 15, 2024

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

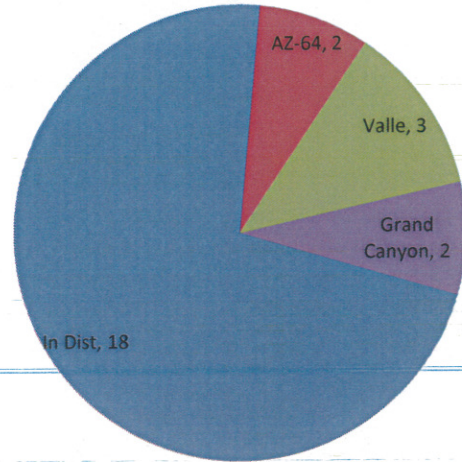
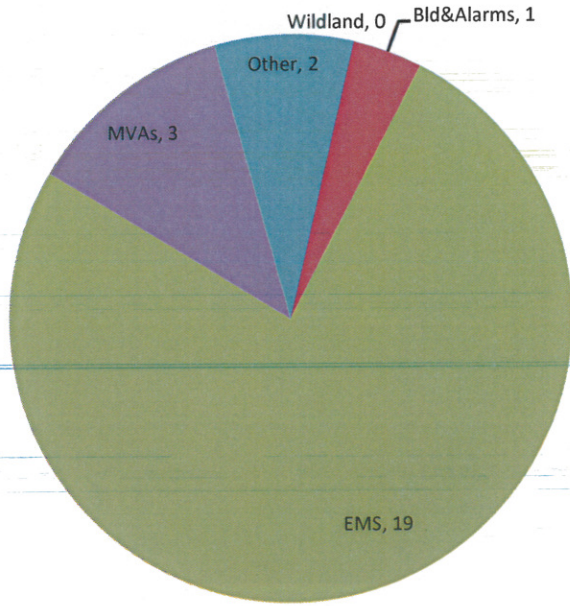
# TFD Update 4/1/24

Mar Stats

Calls for prior month (indicated in upper right):	25
Calls for same month in 2022:	25
Total calls for all of 2024:	59



Mar Ratio ----->	<u>Wildland</u> 0	<u>Bld&amp;Alarms</u> 1	<u>EMS</u> 19	<u>MVAs</u> 3	<u>Other</u> 2	25 <-Total
Mar Locations --->	<u>In Dist</u> 18	<u>AZ-64</u> 2	<u>Valle</u> 3	<u>Grand Canyon</u> 2		25 <-Total



Call Types for Mar

Call Locations for Mar

Updates:

A reminder that the Statewide Crisis Line is available at no cost to you and is confidential. The hotline is open 24 hours a day, 7 days a week, 365 days a year!  
**Call Toll Free 1-844-534-4673.**  
 AZCompleteHealth.com

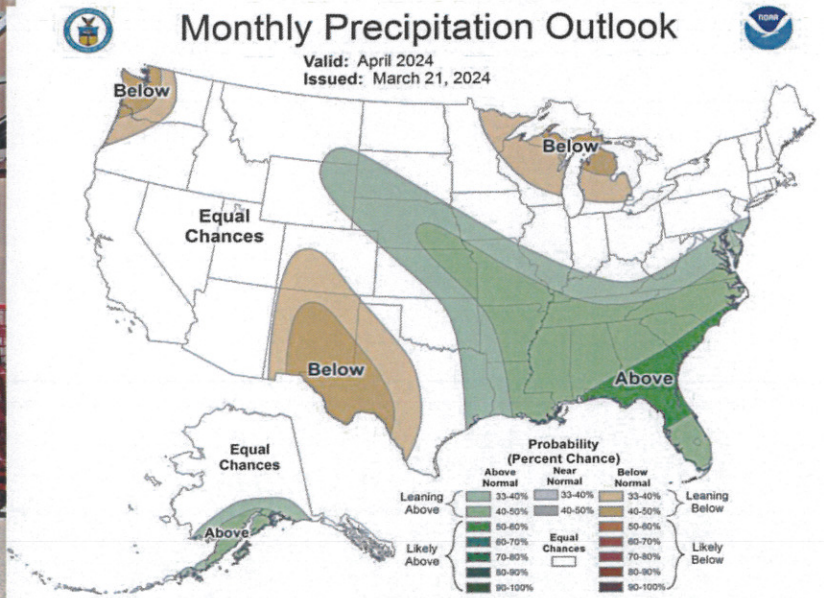
- Ladder 51 had its main hydraulic hose burst. The hose had to be replaced with a custom made 12'+ hose in Flagstaff. After the repairs, the apparatus was tested, and was returned to service April 1st.
- One faucet and one stove vent motor were replaced in one of the Valle firefighter homes.
- TFD assisted with the GC Food Pantry on 3/20/24.
- Repairs/modifications were conducted on the station heater units, they now run without tripping a reset.
- TFD CPR instructor Zealand conducted more CPR classes.
- Final payment was sent in for 3 ladders that were ordered (using the remaining monies that the Town of Tusayan generously provided for apparatus and equipment). The ladders took 8 months to be delivered.
- Repairs are continuing on one of the firefighter residence furnaces.
- TFD will be a participant in the April 23rd Annual Law Day, at Tusayan Town Hall.
- TFD is currently conducting interviews for one Captain position.
- TFD is currently evaluating a new accounting package that would provide substantial annual savings.
- TFD hired a new Admin Assistant to help with daily operations.
- Fire Extinguisher Classes are being offered at TFD, or at your business location if requested with enough notice. Please contact TFD at 638.3473.
- *Please visit the Tusayan Fire Department Facebook page for: updates, local news, training, weather, burning operations, community events, safety tips, etc. [give us a like!]*



March MVA at the South Roundabout



Flagstaff Fire Academy  
[photo by Anthony Diluzio]





Main areas to address (All options use 3.5 tax rate)

1. Adding 6<sup>th</sup> FF position (\$77,000 total cost)

Pro

- Ideal 3-person coverage (5 person Monday-Thursday)
- Succession planning
- Delegation of duties
- Cohesion
- More hands on deck

Con

- Tighter budget
- Limited ability to increase compensation in future
- Less money to save for future use
- Less funds to train existing staff

2. Maintaining current staffing levels

Pro

- Increase in funds to train existing staff
- Save \$56,000 for future capital expenditures
- Better long-term financial stability

Con

- One of the three shifts will be a 2-person crew
- Less coverage for PTO/Sick

3. Executive Session:

a. compensation

- i. Fire Chief
- ii. Admin Chief

**Tusayan Fire District**  
Budget Fiscal Year 2024



**Assessed Valuation** \$ 15,463,266

**Revenues**

Property Tax Revenue	\$	552,884	
Fire District Assistance Tax	\$	110,577	
Other Revenues	\$	22,100	
Grants	\$	45,986	
Rental Income	\$	35,313	
Wildland Income	\$	45,000	
Use of Fund Balance and Reserves	\$	-	
Town of Tusayan IGA	\$	437,000	
<b>Total Revenues</b>	\$	<b>1,248,860</b>	\$ 1,248,860

**Payroll Expenditures**

Salaries & Wages	\$	624,636	
Retirement Contributions	\$	76,768	
Volunteer Stipends	\$	14,000	
Health Insurance	\$	58,494	
Employment Expenses	\$	101,146	
<b>Total Expenditures</b>	\$	<b>875,043</b>	\$ 875,043

**Operations**

Fuel, Oil, Lubricants	\$	250	
Vehicle Maintenance	\$	26,300	
Small Tools & Minor Equipment	\$	10,100	
Fire Protection & Equipment	\$	15,750	
Communications & Dispatch	\$	360	
Disposable Supplies & Equipment	\$	6,634	
<b>Total Operations</b>	\$	<b>59,394</b>	\$ 59,394

**Other Services & Charges**

Administration Costs	\$	28,176	
Professional Services	\$	26,300	
Training	\$	26,790	
Insurance - Liability	\$	17,200	
Public Utilities	\$	22,640	
Leases & Rentals	\$	51,823	
Repairs & Maintenance	\$	11,322	
Grants Expense	\$	22,542	
Wildland	\$	15,000	
Miscellaneous	\$	8,700	
<b>Total Other Services &amp; Charges</b>	\$	<b>230,493</b>	\$ 230,493

**Capital**

Buildings	\$	45,086	
Machinery & Equipment (Cap Improvem	\$	6,500	
Capital Purchases Carry-forward	\$	32,344	
	\$	<b>83,930</b>	\$ 83,930

**Total Expenditures** \$ 1,248,860

**Net Income (Loss)** \$ (0)

\_\_\_\_\_  
John Vail, Board Chair

\_\_\_\_\_  
Rebecca Shearer, Board Clerk

\_\_\_\_\_  
Andrew Aldaz, Board Member

\_\_\_\_\_  
Elena Villanueva, Board Member

\_\_\_\_\_  
Rob Gossard, Board Member

**COPY**

\*\* Tax rate is based on \$3.50 per assessed valuation

Tusayan Fire District's budget meets the requirements of ARS 48-805.02

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District

and at the Tusayan Town hall all located in Tusayan, Arizona on the \_\_\_\_\_ day of May 2023 in accordance with the statement filed by TFD.

<b>REVENUES 23-24</b>	
<b>Wildland Program</b>	
\$	45,000
<b>Property Tax Revenue</b>	
\$	552,884
<b>Fire District Assistance Tax</b>	
\$	110,577
<b>Other Revenues</b>	
\$	22,100
<b>Grants</b>	
\$	45,986
<b>Rental Income</b>	
\$	35,313
<b>Town of Tusayan IGA</b>	
\$	437,000
<b>Transfer From Savings</b>	
\$	-
<b>TOTAL REVENUES</b>	<b>\$ 1,248,860</b>

Other Revenue	
Billing	\$ 10,000
Shirts	\$ 1,500
CPR Classes	\$ 1,000
Interest	\$ 1,500
Fundraisers	\$ 5,000
AED Subscription	\$ 1,600
Donations	\$ 1,500
	\$ 22,100

Rental Income	
Guardian	\$ 13,800
Properties	\$ 8,400
Titan	\$ 13,113
	\$ 35,313

COPY

<b>OPERATIONS 23-24</b>	
<b>Fuel, Oil, Lubricants Oil Changes 6400</b>	
\$	250
<b>Vehicle Maintenance 6500</b>	
\$	26,300
<b>Small Tools &amp; Minor Equipment 6600</b>	
\$	10,100
<b>Fire Protection &amp; Equipment 6650</b>	
\$	15,750
<b>Communications &amp; Dispatch 6700</b>	
\$	360
<b>Disposable Supplies &amp; Equipment 6900</b>	
\$	6,634
<b>TOTAL OPERATIONS</b>	<b>\$ 59,394</b>

Fuel, Oil...6400	
gas	\$ 250
Total	\$ 250

Vehicle Maintenance 6500	
Vehicle & Apparatus	\$ 4,000
Pumps	\$ 1,000
Vehicle Repairs - Outside/Oil	\$ 10,000
Pump Repairs - Outside	\$ 500
Tire Repairs - Outside	\$ 1,800
Towing	\$ -
Vehicle Repair Parts	\$ 7,000
Vehicle Maint. Supplies 6506	\$ 1,500
Other	\$ 500
Total	\$ 26,300

Fire Protection & Equipment 6650	
Fire Extinguishers & Training	\$ 250
TIC - L51	\$ 3,500
Fire Hose	\$ 1,000
Bunker Gear	\$ 10,000
FP manuals	\$ -
Other	\$ 1,000
Total	\$ 15,750

Communications & Dispatch 6700	
372 Ipad	\$ 360
Total	\$ 360

Small Tools & Minor Equipment 6600	
Maint Tools	\$ 500
Fire Protection Equip	\$ 1,200
Batteries - Vehicles	\$ 1,250
Personnel Safety Equip	\$ 150
Computer Equip	\$ 500
EMS Small Tools	\$ 200
Office Equipment	\$ 4,000
Station Equipment	\$ 1,000
Housing Appliances	\$ 800
Other & CPR Training	\$ 500
Total	\$ 10,100

Disposable supplies & equip. 6900	
Cleaning	\$ 1,500
Electrical	\$ 100
Fire suppression O2	\$ 1,884
supplies	\$ 2,500
Medical	\$ -
Misc.	\$ 150
Batteries	\$ 500
Total	\$ 6,634

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<b>OTHER SERVICES AND CHARGES 23-24</b>	
<b>Administration Costs 7000</b>	
	<b>\$ 28,176</b>
<b>Professional Services 7100</b>	
	<b>\$ 26,300</b>
<b>Training 7300</b>	
	<b>\$ 26,790</b>
<b>Insurance - Liability 7400</b>	
	<b>\$ 17,200</b>
<b>Public Utilities 7500</b>	
	<b>\$ 22,640</b>
<b>Leases &amp; Rentals 7600</b>	
	<b>\$ 51,823</b>
<b>Repairs &amp; Maintenance 7700</b>	
	<b>\$ 11,322</b>
<b>Grants Expense 7850</b>	
	<b>\$ 22,542</b>
<b>Wildland Expense</b>	
	<b>\$ 15,000</b>
<b>Miscellaneous 7900</b>	
	<b>\$ 8,700</b>
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>\$ 230,493</b>

<b>Admin 7000</b>	
Postage	\$ 2,000
Phone	\$ 2,100
Pub Ed	\$ 500
printing	\$ 1,500
fees/subscription	\$ 11,832
business meeting	\$ 500
interest expense	\$ -
mileage	\$ 1,500
software support	\$ 250
internet	\$ 2,460
station security	\$ 100
Ink	\$ 700
Direct TV	\$ 1,284
Admin Costs Misc	\$ 2,050
Board Expense	\$ 1,400
<b>Total</b>	<b>\$ 28,176</b>

<b>Professional Services 7100</b>	
Ladder Inspection	\$ 1,200
Medical - Cancer screening	\$ 10,200
SCBA Service	\$ 2,200
Audit	\$ 9,200
Electrician	\$ 3,000
Permits	\$ 500
<b>Total</b>	<b>\$ 26,300</b>

<b>Training 7300</b>	
Tuition	\$ 3,000
per diem	\$ 3,000
books	\$ 1,000
Mileage	\$ 1,000
commercial travel	\$ 500
Audio Video Tapes	
Training supplies	\$ 1,500
refreshers	\$ 4,000
Training Props	\$ 1,500
AFDA Conference	\$ 990
EMS courses	\$ 3,500
AZ Fire School	\$ 2,000
AZ Wildland	\$ 1,800
FF Cadet/Academy	\$ 3,000
<b>Total</b>	<b>\$ 26,790</b>

<b>Public Utilities 7500</b>	
Station Electric	\$ 13,200
Station water	\$ 1,440
Station Propane	\$ 6,000
Utilities - Chief	\$ 2,000
<b>Total</b>	<b>\$ 22,640</b>

<b>Leases/Rentals 7600</b>	
GB	\$ 4,200
Valle	\$ 4,200
Valle	\$ 4,200
Ray's House	\$ 7,950
Station Lease	\$ 27,783
Taxes Station	\$ 1,800
Taxes 19 Lincoln	\$ 1,000
Taxes 221 Enstrom	\$ 350
Taxes 409 Beech	\$ 340
<b>Total</b>	<b>\$ 51,823</b>

<b>Repairs &amp; Maint 7700</b>	
Office Equip	\$ 1,000
comms/phone	\$ 372
building	\$ 4,000
SCBA	\$ 100
Fire Extinguisher	\$ 250
extrication equip	\$ 200
station equip	\$ 4,100
employee housing	\$ 1,000
other	\$ 300
<b>Total</b>	<b>\$ 11,322</b>

<b>Miscellaneous 7900</b>	
Beverages/Food	\$ 2,000
Awards	\$ 400
Misc. Events	\$ 1,000
Uniform Allow.	\$ 4,000
Coats	\$ 600
Patches	\$ -
Supporter Shirts	\$ 500
Shirt taxes	\$ 200
<b>Total</b>	<b>\$ 8,700</b>

**COPY**

**EXPENDITURES FY 23-24**

Salaries/Wages	22-23 Salary	Annual Increase	23-24 Salary	Hourly Increase	New Hourly Rate	Insurance Health, Dental, Vision	612
Chief 2080 + 1 Nights						\$ 7,349	\$ 612
McCarthy 2496						\$ 7,349	
Johnson 2080						\$ 3,600	
Baker 2496						\$ 3,600	
Lawrence 2496						\$ 7,349	\$ 612
Woolley 2496						\$ 7,349	
Southwick 2496						\$ 3,600	
Pes 2496						\$ 3,600	
Diluzio 2496						\$ 7,349	
Barnes 2496						\$ 7,349	
Admin Asst. PT						\$ 7,349	
Add. Coverage							
Holiday Pay							
<b>Total</b>	<b>\$ 602,637.40</b>	<b>\$ 51,015.25</b>	<b>\$ 624,636</b>			<b>\$ 58,494</b>	

Retirement (12.14% & .15%)	12.29%	Workers Comp Risk Pool	Volunteer Stipends	Grand Total	Acct#
Chief		Firefighters (7710) \$ 7.39	Various Volunteers \$ 14,000	Wages \$ 624,636	6101
Ray		Admin (8810) \$ 0.09	\$ 14,000	SS Tax/Medicare Tax \$ 47,785	6050
Kate		Volunteers (8411) \$ 1.13		Retirement \$ 76,768	6200
Bruce		WC Fee \$ 40,975		Stipends \$ 14,000	6303
Lawrence		Annual Capitalization \$ 2,168		Health Dental Vision \$ 58,494	6205
Woolley		Assessment Fee Cancer Law		Worker's Comp \$ 43,142	6304
Southwick		<b>Totals Risk Pool \$ 43,142</b>		D&D Policy \$ 5,639	6302
Pes		D&D Policy VFIS \$ 5,639		Unemployment \$ 3,780	
Diluzio		Unemployment Tax \$ 3,780		FF Physicals \$ 800	
Open				<b>Total</b> \$ 875,043	
Add Coverage					
Holiday Pay					
<b>Total</b>	<b>\$ 76,768</b>				

**COPY**

**Tusayan Fire District**  
Budget Fiscal Year 2025

**Draft**



**Assessed Valuation** \$ 15,926,307

**Revenues**

Property Tax Revenue	\$	557,421		
Fire District Assistance Tax	\$	111,484		
Other Revenues	\$	28,850		
Grants	\$	-		
Rental Income	\$	42,306		
Wildland Income	\$	45,000		
Use of Fund Balance and Reserves	\$	-		
Town of Tusayan IGA	\$	600,000		
<b>Total Revenues</b>	\$	<b>1,385,061</b>	\$	<b>1,385,061</b>

**Payroll Expenditures**

Salaries & Wages	\$	772,465		
Retirement Contributions	\$	91,346		
Volunteer Stipends	\$	8,000		
Health Insurance	\$	79,560		
Employment Expenses	\$	104,666		
<b>Total Expenditures</b>	\$	<b>1,056,036</b>	\$	<b>1,056,036</b>

\_\_\_\_\_  
John Vail, Board Chair

**Operations**

Fuel, Oil, Lubricants	\$	500		
Vehicle Maintenance	\$	24,490		
Small Tools & Minor Equipment	\$	14,400		
Fire Protection & Equipment	\$	27,250		
Communications & Dispatch	\$	384		
Disposable Supplies & Equipment	\$	9,884		
<b>Total Operations</b>	\$	<b>76,908</b>	\$	<b>76,908</b>

\_\_\_\_\_  
Rob Gossard, Board Clerk

**Other Services & Charges**

Administration Costs	\$	25,398		
Professional Services	\$	28,600		
Training	\$	42,648		
Insurance - Liability	\$	19,800		
Public Utilities	\$	19,040		
Leases & Rentals	\$	47,518		
Repairs & Maintenance	\$	18,020		
Grants Expense	\$	-		
Wildland	\$	15,000		
Miscellaneous	\$	8,550		
<b>Total Other Services &amp; Charges</b>	\$	<b>224,574</b>	\$	<b>224,574</b>

\_\_\_\_\_  
Pete Shearer, Board Member

**Capital**

Buildings	\$	22,543		
Machinery & Equipment (Cap Improvem	\$	5,000		
Capital Purchases Carry-forward				
	\$	<b>27,543</b>	\$	<b>27,543</b>

\_\_\_\_\_  
Elena Villanueva, Board Member

**Total Expenditures** \$ 1,385,061

**Net Income (Loss)** \$ 0

**This version adds new  
Firefighter position**

**DRAFT**

\*\* Tax rate is based on \$3.50 per assessed valuation  
Tusayan Fire District's budget meets the requirements of ARS 48-805.02  
The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District  
and at the Tusayan Town hall all located in Tusayan, Arizona on the \_\_\_\_\_ day of May 2024 in accordance with the statement filed by TFD.

<b>REVENUES 24-25</b>	
<b>Wildland Program</b>	
\$	45,000
<b>Property Tax Revenue</b>	
\$	557,421
<b>Fire District Assistance Tax</b>	
\$	111,484
<b>Other Revenues</b>	
\$	28,850
<b>Grants</b>	
<b>Rental Income</b>	
\$	42,306
<b>Town of Tusayan IGA</b>	
\$	600,000
<b>Transfer From Savings</b>	
\$	-
<b>TOTAL REVENUES</b>	<b>\$ 1,385,061</b>

Other Revenue	
Billing	\$ 12,000
Shirts	\$ 2,000
CPR Classes	\$ 2,250
Interest	\$ 4,000
Fundraisers	\$ 5,000
AED Subscription	\$ 1,600
Donations	\$ 2,000
	\$ 28,850

Rental Income	
Guardian	\$ 13,800
Properties	\$ 15,000
Titan	\$ 13,506
	\$ 42,306

**This version adds a new  
Firefighter position.**

**DRAFT**



<b>OPERATIONS 24-25</b>	
<b>Fuel, Oil, Lubricants Oil Changes 6400</b>	
	\$ 500
<b>Vehicle Maintenance 6500</b>	
	\$ 24,490
<b>Small Tools &amp; Minor Equipment 6600</b>	
	\$ 14,400
<b>Fire Protection &amp; Equipment 6650</b>	
	\$ 27,250
<b>Communications &amp; Dispatch 6700</b>	
	\$ 384
<b>Disposable Supplies &amp; Equipment 6900</b>	
	\$ 9,884
<b>TOTAL OPERATIONS</b>	<b>\$ 76,908</b>

Fuel, Oil...6400	
gas/DEF	\$ 500
Total	\$ 500

Vehicle Maintenance 6500	
Vehicle & Apparatus	\$ 4,000
Pumps	\$ 1,000
Vehicle Repairs - Outside/Oil	\$ 9,000
Pump Repairs - Outside	\$ 500
Tire Repairs - Outside	\$ 2,750
Towing	\$ -
Vehicle Repair Parts	\$ 5,000
Vehicle Maint. Supplies 6506	\$ 1,740
Other	\$ 500
Total	\$ 24,490

Fire Protection & Equipment 6650	
Fire Extinguishers & Training	\$ 250
Tools	\$ 4,000
Fire Hose	\$ 1,000
Bunker Gear	\$ 10,000
SCBA Masks	\$ 1,500
FP manuals	\$ -
TIC	\$ 4,000
Foam	\$ 3,000
Other	\$ 3,500
Total	\$ 27,250

Communications & Dispatch 6700	
372 IPad	\$ 384
Total	\$ 384

Small Tools & Minor Equipment 6600	
Maint Tools	\$ 1,300
Fire Protection Equip	\$ 3,150
Batteries - Vehicles	\$ 2,000
Personnel Safety Equip	\$ 150
Computer Equip	\$ 2,500
EMS Small Tools	\$ 500
Office Equipment	\$ 1,000
Station Equipment	\$ 3,000
Station Appliances	
Other & CPR Training	\$ 800
Total	\$ 14,400

Disposable supplies & equip. 6900	
Cleaning	\$ 1,500
Electrical	\$ 500
Fire suppression O2	\$ 1,884
supplies	\$ 2,500
Medical	\$ 2,000
Misc.	\$ 1,000
Batteries	\$ 500
Total	\$ 9,884

**This version adds a new  
Firefighter position.**

**DRAFT**

<b>OTHER SERVICES AND CHARGES 24-25</b>	
<b>Administration Costs 7000</b>	
	<b>\$ 25,398</b>
<b>Professional Services 7100</b>	
	<b>\$ 28,600</b>
<b>Training 7300</b>	
	<b>\$ 42,648</b>
<b>Insurance - Liability 7400</b>	
	<b>\$ 19,800</b>
<b>Public Utilities 7500</b>	
	<b>\$ 19,040</b>
<b>Leases &amp; Rentals 7600</b>	
	<b>\$ 47,518</b>
<b>Repairs &amp; Maintenance 7700</b>	
	<b>\$ 18,020</b>
<b>Grants Expense 7850</b>	
<b>Wildland Expense</b>	
	<b>\$ 15,000</b>
<b>Miscellaneous 7900</b>	
	<b>\$ 8,550</b>
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>\$ 224,574</b>

<b>Admin 7000</b>	
Postage	\$ 2,000
Phone	\$ 612
Pub Ed	\$ 4,500
printing	\$ 1,500
fees/subscription	\$ 8,742
business meeting	\$ 500
interest expense	\$ -
mileage	\$ 1,500
software support	\$ 250
internet	\$ 2,100
station security	\$ 100
Ink	\$ 350
Direct TV	\$ 744
Admin Costs Misc	\$ 1,500
Board Expense	\$ 1,000
<b>Total</b>	<b>\$ 25,398</b>

<b>Professional Services 7100</b>	
Ladder Inspection	\$ 1,200
Medical - Cancer screening	\$ 10,200
SCBA Service	\$ 2,200
Audit	\$ 10,500
Electrician	\$ 3,000
Election	\$ 1,000
Permits	\$ 500
<b>Total</b>	<b>\$ 28,600</b>

<b>Training 7300</b>	
Tuition	\$ 3,848
per diem	\$ 3,000
books	\$ 500
Mileage	\$ 1,000
commercial travel	\$ 500
Audio Video Tapes	
Training supplies	\$ 1,500
refreshers	\$ 500
Training Props	\$ 2,000
AFDA Conference	\$ 1,800
EMS courses	\$ 10,400
AZ Fire School	\$ 4,000
AZ Wildland	\$ 2,100
FF Cadet/Academy	\$ 6,500
In-House Training	\$ 5,000
<b>Total</b>	<b>\$ 42,648</b>

<b>Public Utilities 7500</b>	
Station Electric	\$ 11,280
Station water	\$ 1,260
Station Propane	\$ 4,500
Utilities - Chief	\$ 2,000
<b>Total</b>	<b>\$ 19,040</b>

<b>Leases/Rentals 7600</b>	
GB	\$ 4,200
Valle	\$ 4,200
Valle	\$ 4,200
Ray's House	\$ 3,285
Station Lease	\$ 27,783
Taxes Station	\$ 2,000
Taxes 19 Lincoln	\$ 1,100
Taxes 221 Enstrom	\$ 380
Taxes 409 Beech	\$ 370
<b>Total</b>	<b>\$ 47,518</b>

<b>Repairs &amp; Maint 7700</b>	
Office Equip	\$ 1,000
comms/phone	\$ 420
building	\$ 4,800
SCBA	\$ 1,800
Fire Extinguisher	\$ 1,450
extrication equip	\$ 500
station equip	\$ 4,000
employee housing	\$ 3,750
other	\$ 300
<b>Total</b>	<b>\$ 18,020</b>

<b>Miscellaneous 7900</b>	
Beverages/Food	\$ 2,200
Awards	\$ 400
Misc. Events	\$ 1,000
Uniform Allow.	\$ 4,000
Coats	\$ 500
Patches	\$ -
Supporter Shirts	\$ 250
Shirt taxes	\$ 200
<b>Total</b>	<b>\$ 8,550</b>

**This version adds a new  
Firefighter position.**

**DRAFT**

EXPENDITURES FY 24-25

Salaries/Wages	23-24 Salary	Annual Increase	24-25 Salary	Grand Total	Acct#
Chief 2080				Wages	772,465
Johnson 2080				SS Tax/Medicare Tax	59,094
New Captain				Retirement	91,346
Lawrence				Stipends	8,000
McCarthy				Health Dental Vision	79,560
Pes				Worker's Comp	35,992
Diluzio				D&D Policy	5,000
Dimas				Unemployment	3,780
Wycoff				FF Physicals	800
Open (Moreno)				Total	1,056,036
Open (New Position)					
Admin Assist					
OT Coverage (24 per month)					
Holiday Pay					
<b>Total</b>	<b>\$ 618,782</b>	<b>\$ 136,864</b>	<b>\$ 772,464.61</b>	<b>\$ 624,162.36</b>	

3554

Retirement (12.12% & .15%)	12.27%	Workers Comp Risk Pool	Insurance Health, Dental, Vision
Firefighters (7710)	7.39	Firefighters (7710)	Chief
Admin (8810)	0.09	Admin (8810)	Johnson
Volunteers (8411)	1.13	Volunteers (8411)	New Captain
WC Fee	35,992	WC Fee	Lawrence
Annual Capitalization	-	Annual Capitalization	McCarthy
Assessment Fee Cancer Law		Assessment Fee Cancer Law	Pes
<b>Totals Risk Pool</b>	<b>\$ 35,992</b>	<b>Totals Risk Pool</b>	Diluzio
D&D Policy VFIS	5,000	D&D Policy VFIS	Dimas
Unemployment Tax	3,780	Unemployment Tax	Wycoff
			Moreno
			Open
		Volunteer Stipends	Total
		Various Volunteers	\$ 79,560
<b>Total</b>	<b>\$ 91,346</b>	<b>Total</b>	<b>\$ 8,000</b>

This version adds a new Firefighter position.

DRAFT

**Tusayan Fire District**  
Budget Fiscal Year 2025

**Draft**



**Assessed Valuation** \$ 15,926,307

**Revenues**

Property Tax Revenue	\$	557,421		
Fire District Assistance Tax	\$	111,484		
Other Revenues	\$	28,850		
Grants	\$	-		
Rental Income	\$	42,306		
Wildland Income	\$	45,000		
Use of Fund Balance and Reserves	\$	-		
Town of Tusayan IGA	\$	600,000		
<b>Total Revenues</b>	\$	<b>1,385,061</b>	\$	<b>1,385,061</b>

**Payroll Expenditures**

Salaries & Wages	\$	723,130		
Retirement Contributions	\$	85,292		
Volunteer Stipends	\$	8,000		
Health Insurance	\$	71,520		
Employment Expenses	\$	100,891		
<b>Total Expenditures</b>	\$	<b>988,833</b>	\$	<b>988,833</b>

**Operations**

Fuel, Oil, Lubricants	\$	500		
Vehicle Maintenance	\$	24,490		
Small Tools & Minor Equipment	\$	14,400		
Fire Protection & Equipment	\$	27,250		
Communications & Dispatch	\$	384		
Disposable Supplies & Equipment	\$	9,885		
<b>Total Operations</b>	\$	<b>76,909</b>	\$	<b>76,909</b>

**Other Services & Charges**

Administration Costs	\$	25,398		
Professional Services	\$	28,600		
Training	\$	52,350		
Insurance - Liability	\$	19,800		
Public Utilities	\$	19,040		
Leases & Rentals	\$	47,518		
Repairs & Maintenance	\$	19,020		
Grants Expense	\$	-		
Wildland	\$	15,000		
Miscellaneous	\$	9,050		
<b>Total Other Services &amp; Charges</b>	\$	<b>235,776</b>	\$	<b>235,776</b>

**Capital**

Buildings	\$	22,543		
Machinery & Equipment (Cap Improvem	\$	5,000		
Capital Purchases Carry-forward	\$	56,000		
	\$	<b>83,543</b>	\$	<b>83,543</b>

**Total Expenditures** \$ 1,385,061

**Net Income (Loss)** \$ (0)

John Vail, Board Chair

Rob Gossard, Board Clerk

Andrew Aldaz, Board Member

Pete Shearer, Board Member

Elena Villanueva, Board Member

**This version maintains current staffing levels.**

**DRAFT**

\*\* Tax rate is based on \$3.50 per assessed valuation

Tusayan Fire District's budget meets the requirements of ARS 48-805.02

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District

and at the Tusayan Town hall all located in Tusayan, Arizona on the \_\_\_\_\_ day of May 2024 in accordance with the statement filed by TFD.

<b>REVENUES 24-25</b>	
<b>Wildland Program</b>	
\$	<b>45,000</b>
<b>Property Tax Revenue</b>	
\$	<b>557,421</b>
<b>Fire District Assistance Tax</b>	
\$	<b>111,484</b>
<b>Other Revenues</b>	
\$	<b>28,850</b>
<b>Grants</b>	
<b>Rental Income</b>	
\$	<b>42,306</b>
<b>Town of Tusayan IGA</b>	
\$	<b>600,000</b>
<b>Transfer From Savings</b>	
\$	<b>-</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,385,061</b>

<b>Other Revenue</b>	
Billing	\$ 12,000
Shirts	\$ 2,000
CPR Classes	\$ 2,250
Interest	\$ 4,000
Fundraisers	\$ 5,000
AED Subscription	\$ 1,600
Donations	\$ 2,000
	<b>\$ 28,850</b>

<b>Rental Income</b>	
Guardian	\$ 13,800
Properties	\$ 15,000
Titan	\$ 13,506
	<b>\$ 42,306</b>

**This version maintains current staffing levels.**

**DRAFT**

<b>OPERATIONS 24-25</b>	
<b>Fuel, Oil, Lubricants Oil Changes 6400</b>	
\$	500
<b>Vehicle Maintenance 6500</b>	
\$	24,490
<b>Small Tools &amp; Minor Equipment 6600</b>	
\$	14,400
<b>Fire Protection &amp; Equipment 6650</b>	
\$	27,250
<b>Communications &amp; Dispatch 6700</b>	
\$	384
<b>Disposable Supplies &amp; Equipment 6900</b>	
\$	9,885
<b>TOTAL OPERATIONS</b>	<b>\$ 76,909</b>

Fuel, Oil...6400	
gas/DEF	\$ 500
Total	\$ 500

Vehicle Maintenance 6500	
Vehicle & Apparatus	\$ 4,000
Pumps	\$ 1,000
Vehicle Repairs - Outside/Oil	\$ 9,000
Pump Repairs - Outside	\$ 500
Tire Repairs - Outside	\$ 2,750
Towing	\$ -
Vehicle Repair Parts	\$ 5,000
Vehicle Maint. Supplies 6506	\$ 1,740
Other	\$ 500
Total	\$ 24,490

Fire Protection & Equipment 6650	
Fire Extinguishers & Training	\$ 250
Tools	\$ 4,000
Fire Hose	\$ 1,000
Bunker Gear	\$ 10,000
SCBA Masks	\$ 1,500
FP manuals	\$ -
TIC	\$ 4,000
Foam	\$ 3,000
Other	\$ 3,500
Total	\$ 27,250

Communications & Dispatch 6700	
372 Ipad	\$ 384
Total	\$ 384

Small Tools & Minor Equipment 6600	
Maint Tools	\$ 1,300
Fire Protection Equip	\$ 3,150
Batteries - Vehicles	\$ 2,000
Personnel Safety Equip	\$ 150
Computer Equip	\$ 2,500
EMS Small Tools	\$ 500
Office Equipment	\$ 1,000
Station Equipment	\$ 3,000
Station Appliances	
Other & CPR Training	\$ 800
Total	\$ 14,400

Disposable supplies & equip. 6900	
Cleaning	\$ 1,500
Electrical	\$ 500
Fire suppression O2	\$ 1,885
supplies	\$ 2,500
Medical	\$ 2,000
Misc.	\$ 1,000
Batteries	\$ 500
Total	\$ 9,885

**This version maintains current staffing levels.**

**DRAFT**

<b>OTHER SERVICES AND CHARGES 24-25</b>	
<b>Administration Costs 7000</b>	
	<b>\$ 25,398</b>
<b>Professional Services 7100</b>	
	<b>\$ 28,600</b>
<b>Training 7300</b>	
	<b>\$ 52,350</b>
<b>Insurance - Liability 7400</b>	
	<b>\$ 19,800</b>
<b>Public Utilities 7500</b>	
	<b>\$ 19,040</b>
<b>Leases &amp; Rentals 7600</b>	
	<b>\$ 47,518</b>
<b>Repairs &amp; Maintenance 7700</b>	
	<b>\$ 19,020</b>
<b>Grants Expense 7850</b>	
<b>Wildland Expense</b>	
	<b>\$ 15,000</b>
<b>Miscellaneous 7900</b>	
	<b>\$ 9,050</b>
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>\$ 235,776</b>

<b>Admin 7000</b>	
Postage	\$ 2,000
Phone	\$ 612
Pub Ed	\$ 4,500
printing	\$ 1,500
fees/subscription	\$ 8,742
business meeting	\$ 500
interest expense	\$ -
mileage	\$ 1,500
software support	\$ 250
internet	\$ 2,100
station security	\$ 100
Ink	\$ 350
Direct TV	\$ 744
Admin Costs Misc	\$ 1,500
Board Expense	\$ 1,000
<b>Total</b>	<b>\$ 25,398</b>

<b>Professional Services 7100</b>	
Ladder Inspection	\$ 1,200
Medical - Cancer screening	\$ 10,200
SCBA Service	\$ 2,200
Audit	\$ 10,500
Electrician	\$ 3,000
Election	\$ 1,000
Permits	\$ 500
<b>Total</b>	<b>\$ 28,600</b>

<b>Training 7300</b>	
Tuition	\$ 5,250
per diem	\$ 4,000
books	\$ 1,000
Mileage	\$ 2,000
commercial travel	\$ 1,500
Audio Video Tapes	
Training supplies	\$ 2,000
refreshers	\$ 1,000
Training Props	\$ 2,000
AFDA Conference	\$ 2,000
EMS courses	\$ 12,000
AZ Fire School	\$ 4,000
AZ Wildland	\$ 2,100
FF Cadet/Academy	\$ 6,500
In-House Training	\$ 7,000
<b>Total</b>	<b>\$ 52,350</b>

<b>Public Utilities 7500</b>	
Station Electric	\$ 11,280
Station water	\$ 1,260
Station Propane	\$ 4,500
Utilities - Chief	\$ 2,000
<b>Total</b>	<b>\$ 19,040</b>

<b>Leases/Rentals 7600</b>	
GB	\$ 4,200
Valle	\$ 4,200
Valle	\$ 4,200
Ray's House	\$ 3,285
Station Lease	\$ 27,783
Taxes Station	\$ 2,000
Taxes 19 Lincoln	\$ 1,100
Taxes 221 Enstrom	\$ 380
Taxes 409 Beech	\$ 370
<b>Total</b>	<b>\$ 47,518</b>

<b>Repairs &amp; Maint 7700</b>	
Office Equip	\$ 1,000
comms/phone	\$ 420
building	\$ 5,800
SCBA	\$ 1,800
Fire Extinguisher	\$ 1,450
extrication equip	\$ 500
station equip	\$ 4,000
employee housing	\$ 3,750
other	\$ 300
<b>Total</b>	<b>\$ 19,020</b>

<b>Miscellaneous 7900</b>	
Beverages/Food	\$ 2,200
Awards	\$ 400
Misc. Events	\$ 1,500
Uniform Allow.	\$ 4,000
Coats	\$ 500
Patches	\$ -
Supporter Shirts	\$ 250
Shirt taxes	\$ 200
<b>Total</b>	<b>\$ 9,050</b>

**This version maintains current  
staffing levels.**

**DRAFT**

EXPENDITURES FY 24-25

Salaries/Wages	23-24 Salary	Annual Increase	24-25 Salary	Grand Total	Acct#
Chief 2080				Wages \$ 723,130	
Johnson 2080				SS Tax/Medicare Tax \$ 55,319	
New Captain				Retirement \$ 85,292	6101
Lawrence				Stipends \$ 8,000	6050
McCarthy				Health Dental Vision \$ 71,520	6200
Pes				Worker's Comp \$ 35,992	6303
Diluzio				D&D Policy \$ 5,000	6205
Dimas				Unemployment \$ 3,780	6304
Wycoff				FF Physicals \$ 800	6302
Open (Moreno)				Total \$ 988,833	
Admin Assist					
OT Coverage (24 per month)					
Holiday Pay					
<b>Total</b>	<b>\$ 573,779</b>	<b>\$ 87,529</b>	<b>\$ 723,129.61</b>		
<b>Retirement (12.12% &amp; .15%) 12.27%</b>		<b>Workers Comp Risk Pool</b>		<b>Insurance Health, Dental, Vision</b>	
Chief		Firefighters (7710)	\$ 7.39	Chief	\$ 8,040
Kate		Admin (8810)	\$ 0.09	Johnson	\$ 3,600
New Captain		Volunteers (8411)	\$ 1.13	New Captain	\$ 8,040
Lawrence		WC Fee	\$ 35,992	Lawrence	\$ 8,040
McCarthy		Annual Capitalization	\$ -	McCarthy	\$ 8,040
Pes		Assessment Fee Cancer Law	\$ -	Pes	\$ 3,600
Diluzio		<b>Totals Risk Pool</b>	<b>\$ 35,992</b>	Diluzio	\$ 8,040
Dimas		D&D Policy VFIS	\$ 5,000	Dimas	\$ 8,040
Wycoff		Unemployment Tax	\$ 3,780	Wycoff	\$ 8,040
Open				Moreno	\$ 8,040
Open		<b>Volunteer Stipends</b>		<b>Total</b>	<b>\$ 71,520</b>
OT Coverage/Holiday Pay		Various Volunteers	\$ 8,000		
<b>Total</b>	<b>\$ 85,292</b>		<b>\$ 8,000</b>		

This version maintains current staffing levels.

DRAFT





P.O. Box 3625  
Grand Canyon, AZ 86023  
928-638-3473 - Phone

# Tusayan Fire District

## RESOLUTION # 2024-01

### CALL OF ELECTION

The following Resolution will be introduced to the Tusayan Fire District Board at the Meeting on April 18, 2024 as one of the requirements of the Arizona Revised Statutes pertaining to elections.

#### **RESOLUTION**

**WHEREAS**, A.R.S. 16-100 through 16-1103 prescribes election law requirements pertinent to the filling of vacancies on fire boards of fire districts and;

**WHEREAS**, 2 vacancies on the Fire Board of the Tusayan Fire District will occur in 2024 and;

**WHEREAS**, it is the responsibility of said fire district to perform all acts and duties to comply with the aforementioned A.R.S.;

Be it resolved the Clerk of this Board is empowered to take such actions as are necessary to assure compliance with said A.R.S. as pertains to elections for fire districts

\_\_\_\_\_  
Board Chairperson – John Vail

\_\_\_\_\_  
Board Member – Robert Gossard

\_\_\_\_\_  
Board Clerk – Andrew Aldaz

\_\_\_\_\_  
Board Member – Elena Villanueva

\_\_\_\_\_  
Board Member – Chalmer Shearer



*PO Box 3625  
Grand Canyon, AZ 86023  
928-638-3473 - Phone*

# Tusayan Fire District

April 15, 2024

Williams-Grand Canyon News  
118 South 3<sup>rd</sup> Street  
Williams, AZ 86046

Subject: Election Notice

Please place the following information in your newspaper on April 24, 2024 and May 1, 2024:

## NOTICE OF CALL OF ELECTION

THE TUSAYAN FIRE DISTRICT HEREBY NOTIFIES THE REGISTERED VOTERS OF ALL PRECINCTS WITHIN THE TUSAYAN FIRE DISTRICT THAT TWO VACANCIES WILL OCCUR ON THE TUSAYAN FIRE BOARD AT THE GENERAL ELECTION ON NOVEMBER 5, 2024.

THE LAST DATE FOR CANDIDATES TO FILE PETITIONS FOR THESE POSITIONS IS JULY 8, 2024 AT 5:00 P.M. AT THE COCONINO COUNTY ELECTIONS DEPARTMENT, 110 EAST CHERRY AVE. FLAGSTAFF, AZ 86001.

THIS ELECTION IS NON-PARTISAN. THE LAST DAY TO REGISTER TO VOTE IS OCTOBER 7, 2024.

CONTACT THE COUNTY ELECTIONS DEPARTMENT FOR ANY PARTICULARS CONCERNING THIS ELECTION.

FOR THE BOARD:

---

Clerk of the Board, Robert Gossard

*DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN  
AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.*

## ADVANCED LIFE SUPPORT BASE HOSPITAL AGREEMENT

This Agreement is entered into effective \_\_\_\_\_, (“Effective Date”), between Kingman Hospital, Inc., a non-profit Arizona Corporation d/b/a Kingman Regional Medical Center, a health care facility (“Hospital”) and \_\_\_\_\_ Prehospital Emergency Provider (“PHP”).

### BACKGROUND:

1. Hospital is an Arizona non-profit corporation that operates a hospital in Kingman, Arizona, that provides inpatient, outpatient and emergency care services. The Hospital is certified by Arizona Department of Health Services as the regional Advanced Life Support (“ALS”) base hospital which provides for medical direction, evaluation and control of Emergency Medical Technicians.

2. PHP provides prehospital emergency services and employs Basic, Intermediate and Paramedic Emergency Medical Technicians (“EMTs”) who provide emergency medical services to the community.

3. The parties wish to enter into an Agreement under which Hospital, as an ALS Base Hospital, provides medical direction, evaluation and control of PHP’s Emergency Medical Technicians who comply with applicable provisions in delivering emergency medical services.

The parties agree as follows:

#### 1. Hospital Responsibilities.

1.1 Base Hospital Designation. Hospital shall serve as an ALS Base Hospital for its region and will provide administrative and on-line medical direction for PHP’s EMTs. Hospital shall maintain certification as an ALS Base Hospital and shall comply with Arizona Department of Health Services ALS base hospital requirements under Arizona laws and regulations. Hospital agrees to provide on-line medical direction 24 hours per day 7 days per week to PHP’s EMTs.

1.2 Space, Equipment, Materials, Personnel. Hospital shall provide adequate space, equipment, materials and personnel to comply with the ALS base hospital requirements.

1.2.1 Hospital shall maintain and staff an Emergency Department with appropriate medical, nursing, allied health and support personnel. Hospital shall appoint an appropriate individual to serve as EMS pre-hospital manager.

1.2.2 Hospital will appoint a qualified physician as Administrative Medical Director, and such other medical administrative personnel as it deems necessary, to be responsible for medical administrative oversight of the program in accord with Hospital policies and procedures and applicable laws and regulations. Hospital shall establish appropriate protocols for such direction.

1.2.3 Hospital secure necessary radio, biomedical telemetry, recording and related equipment compatible with the Arizona Department of Public Safety and Arizona Department of Health Services EMS communication systems and necessary for monitoring and supervising ALS services under this Agreement and shall provide adequate space for such equipment at the Hospital.

1.2.4 Hospital shall provide and replenish drug box items, pursuant to Arizona Department of Health Services and Hospital drug box implementation procedures.

1.2.5 At PHP's request, Hospital shall provide appropriate facilities and personnel for clinical rotations for continuing and remedial education for PHP's EMTs as set forth in Exhibit 1. Hospital shall provide such clinical rotations subject to Hospital's capacity and available resources.

1.2.6 Hospital shall establish a system for reviewing and evaluating PHP EMT responses and auditing the quality of EMS services provided. Hospital shall provide prompt notice to PHP of concerns regarding EMT performance.

1.2.7 Hospital shall establish, and PHP shall comply with, procedures for the investigation and informal resolution of concerns regarding patient care issues, EMT services or the provision of EMS services pursuant to this Agreement. Initiation or completion of these procedures shall not be necessary for either party to exercise its right to termination under this Agreement.

## 2. PHP Responsibilities.

2.1 Emergency Medical Technicians. PHP shall employ or otherwise contract with an adequate number of trained and qualified EMTs for the provision of ALS services in its area. PHP's EMTs shall be subject to Hospital's direction, evaluation and control as required by Arizona law and regulations and the terms of this Agreement for the provision of such medical direction, evaluation and control, including without limitation, training, continuing education, reporting medical review and audit and provision of advanced life support services while in radio or telephone contact with designated Hospital medical or nursing staff. PHP shall provide Hospital Administrative Medical Director with necessary and appropriate access to EMTs for purposes of performance evaluation and training and medical direction.

a. PHP shall provide Hospital at all times with a current list of EMTs assigned to Hospital as their ALS Base Hospital. PHP shall notify Hospital in writing within ten days of any termination or transfer of an EMT or addition of any EMT. Notification will include the name, certification expiration date and effective date of employment, transfer or termination. A list of current EMTs is attached to this Agreement as Exhibit 2.

b. PHP shall conduct background checks on all EMTs consistent with state law and regulations and Hospital policies for clinical personnel. PHP shall conduct such checks at its own expense and represents and warrants that all EMTs providing EMS services successfully satisfied the background check requirements.

c. PHP shall promptly remove from service any EMT upon receipt from Hospital of notice that the EMT does not satisfy the requirements of this Agreement or has engaged in activities in violation of applicable laws or policies or presents a risk to patients or others.

d. PHP shall provide EMSCOM radio equipment for its ALS personnel at all times.

e. Upon institution of ALS services, an EMT or other PHP ALS provider shall remain with the patient until the transfer of the patient's care to an emergency receiving facility or another comparably staffed ALS equipped emergency vehicle.

## 2.2 PHP Equipment and Access.

a. PHP shall maintain its equipment and facilities in safe and reliable condition for the provision of EMS to the public.

b. PHP will allow Hospital medical control representatives access to secure at least 24 hours experience on emergency vehicle annually or as otherwise required by law or regulations.

2.3 Agreement; Compliance with Laws. PHP agrees to be bound by all terms and conditions of this Agreement and shall require its EMTs to comply with the terms and conditions of this Agreement. PHP and its EMTs shall comply with all applicable federal and state laws and regulations, including without limitation the rules and provisions relating to the regulation of emergency medical services. PHP and its EMTs shall comply with all Hospital policies, procedures, and regulations and the Hospital compliance program.

2.4 EMT Qualifications; PHP and EMT Representations and Warranties.

2.4.1 Qualifications. PHP shall ensure that all EMT employees throughout the term of this Agreement:

a. Maintain current EMT certification through the Arizona Department of Health Services.

b. Complete education training as required by State law and regulations and acceptable to the Hospital Base Station Administrative Medical Director.

c. Adhere to EMT's scope of practice as authorized under Arizona law and regulation, medical direction protocols for EMTs and Hospital's policies and procedures.

d. Maintain professional competencies and, at the request of the Hospital Administrative Medical Director, enroll as necessary in remedial or supplemental education to comply with EMT standards of practice.

2.4.2 Representations and Warranties. PHP expressly represent and warrant to Hospital that neither PHP nor EMTs: (a) has been placed on the sanctions list issued by the Office of the Inspector General of the Department of Health and Human Services pursuant to the provisions of 42 U.S.C. § 1320a(7); (b) has been excluded from government contracts by the General Services Administration ("GSA"); and (c) has been convicted of a felony or any crime relating to health care. During any term of this Agreement, if either PHP or any EMT is placed on the sanctions list, excluded from government contracts, or convicted of a felony or any crime relating to health care, PHP shall immediately notify Hospital in writing of the event. Such notice shall contain reasonably sufficient information to allow Hospital to determine the nature of the sanction, exclusion or conviction.

2.5 Communication with Hospital. All PHP communication with Hospital shall be directed through Hospital Administrative Medical Director and Prehospital Coordinator.

3. Term and Termination. This Agreement shall be in effect for one year from the Effective Date unless sooner terminated as provided herein. This Agreement shall renew automatically for additional one-year periods unless either party gives written notice to the other party of its intent not to renew at least thirty days before the expiration of any term, or unless the Agreement is sooner terminated as provided herein.

3.1 Termination for Cause. The Agreement may be terminated for cause by either party on thirty days' advance written notice to the other

specifying the reason for such termination, provided that the party receiving such notice does not cure the breach within the notice period.

3.2 Termination without Cause. Either party may terminate this Agreement upon sixty days' advance written notice to the other. If this Agreement is terminated without cause within the initial twelve months of its term, the parties will not enter into an agreement that is substantially the same as this Agreement for the remainder of that initial twelve month period.

3.3 Immediate Termination.

3.3.1 Hospital Termination. In addition to provisions of Sections 4.1 and 4.2, Hospital may immediately terminate this Agreement upon:

a. Loss of PHP's certificate of necessity to provide emergency transport and EMS services.

b. PHP or EMT placement on the sanctions list issued by the Office of the Inspector General of the Department of Health and Human Services pursuant to the provisions of 42 U.S.C. § 1320a(7), exclusion from government contracts by the GSA, or conviction of a felony or any crime relating to health care.

3.3.2 PHP Termination. In addition to provisions of Sections 4.1 and 4.2, EMS Provider may immediately terminate this Agreement upon loss of ALS Base Hospital certification.

4. Effect of Laws. If any legislation, regulation or government policy affecting this Agreement is be passed or adopted, or if such new or existing laws, regulations or policies are interpreted by government agencies in a manner that would materially affect Hospital's business or the implementation of this Agreement as written, then either party shall provide notice of such law, regulation or policy to the other and the parties agree to negotiate in good faith within thirty days to modify the terms of this Agreement to comply with the applicable law, regulation or policy. If the parties cannot agree upon the necessary modification, either party may terminate this Agreement on thirty days advance written notice. Further, if at any time before the expiration of this Agreement, any federal, state or local regulatory body, including but not limited to the Center for Medicare and Medicaid Services, the Department of Health and Human Services or the Internal Revenue Service, determines that this Agreement is illegal, jeopardizes Hospital's tax status, jeopardizes the tax-exempt status of any bonds issued on behalf of Hospital, or otherwise materially affects either party's business, either party may, in its sole discretion, terminate this Agreement with such notice as it deems appropriate.

5. Professional Liability Insurance; Workers' Compensation. PHP shall secure and maintain for it and each EMT providing Services under this Agreement professional liability insurance with minimum limits of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate for acts or omissions of PHP and EMTs that occur on or after the Effective Date of this Agreement. If such insurance is the "claims-made" type insurance, PHP shall maintain continuous coverage or shall secure "tail insurance" for PHP and each EMT in order to provide continuing coverage with the same limits of liability as set forth above for any and all claims that may arise out of Services provided under this Agreement for the duration of the applicable statute of limitations. PHP shall provide workers' compensation coverage for all EMTs and other personnel.

6. Indemnification. Hospital and PHP shall hold harmless and indemnify each other, for any claims, demands, actions or liability, including attorneys' fees and costs, arising solely out of the acts or omissions of the indemnifying party or its employees or agents with respect to this Agreement.

7. Compensation. Hospital understands the community needs it is serving as the designated ALS Base Hospital and in fulfilling its mission to the community will not be compensated for the services it provides under this Agreement.

8. Relationship Between Parties. PHP's and EMTs' relationship to Hospital during the term of this Agreement shall be that of an independent contractor. This Agreement shall not create any employment status between Hospital and EMTs, nor shall it be construed as creating an entitlement of PHP or EMTs to participate in any benefits provided by Hospital to its employees.

9. Taxes, Workmen's Compensation, Fringe Benefits. PHP agrees that it will pay or withhold all applicable federal and state income taxes and self-employment taxes with respect to any amounts received under the terms of this Agreement or paid by PHP to EMTs. Hospital will not cover PHP or EMTs under any state unemployment compensation or workmen's compensation laws.

10. Records.

10.1 Confidentiality of Patient Information and Other Hospital Information. PHP and EMTs shall maintain the confidentiality of medical records and any other protected patient information as required by federal or state laws, regulations, and the bylaws, policies, procedures, and rules of Hospital and its medical staff.

10.2 Audits. PHP agrees until the expiration of four years after the term of this Agreement, to retain all of its books, documents and records which are necessary to certify the nature and extent of this Agreement. Such books, records and documents shall be made available to the Secretary of Health and Human Services, the Comptroller General, or their duly authorized representatives on



request. If PHP, subject to the Hospital's consent, carries out any of the duties of this Agreement through a subcontract with a value of \$10,000 or more over a twelve-month period with a related individual or organization, the PHP shall include this requirement in any such subcontract. This section is included pursuant to and is governed by the requirements of 42 U.S.C.A. Sec. 1395x(v)(1) and the related regulations. No attorney-client, accountant-client, or other legal privilege will be deemed to have been waived by the Hospital, PHP by virtue of this Agreement.

10.3 HIPAA. The parties confirm their intent to comply with the requirements of the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. §§ 160.103, 164.501 ("Privacy Standards") and the Security Standards, 45 C.F.R. Part 160, Part 164 subpart C ("Security Standards") et. seq., as amended from time to time for protected health information ("PHI"). The parties believe that the use and handling of PHI by PHP and EMTs in providing Services under this Agreement is authorized under the Privacy Standards and the Security Standards without additional agreements, consents or authorizations. However, if it is determined that the ALS base hospital agreement creates a business associate arrangement between Hospital and PHP, PHP agrees to comply with the business associate provisions set forth in Exhibit 3 to this Agreement.

## 11. Other Provisions.

11.1 Entire Agreement; Amendments. This Agreement supersedes all previous contracts and constitutes the entire Agreement between the parties regarding the subject matter herein. This Agreement may not be amended or modified except in writing signed by the parties. Any other agreements between the parties can be identified in the master contracts list maintained by Hospital.

11.2 Assignment. PHP may not assign this agreement to any party without Hospital's advance written consent.

11.3 Governing Law. This Agreement shall be interpreted, construed and enforced pursuant to and in accordance with the laws of Arizona. Suit to enforce or interpret any part of this Agreement may be had only in the courts of the State of Arizona.

11.4 Severability. The invalidity or unenforceability of any section of this Agreement shall not affect the enforceability of any other section, and this Agreement shall be construed in all respects as if such invalid or unenforceable section were omitted, unless such an interpretation would be contrary to the intent of the parties.

11.5 Notice. Any notices, request, demands and any other communications required or permitted under this Agreement shall be in writing and

may be mailed by registered or certified, first class United States mail, or delivered to the parties in person at the following addresses:

To Hospital: Roger Forgey, Interim CEO  
Kingman Regional Medical Center  
3269 Stockton Hill Road  
Kingman, Arizona 86409-3619

To PHP: Name  
Agency  
Address  
City

IN WITNESS WHEREOF, the parties have executed this Agreement on:

**KHI/KRMC**

**Department Name**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Printed Name: Roger Forgey

Printed Name:

Title: Interim CEO

Title: Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit 1

### CONTINUING AND REMEDIAL EMT EDUCATION ROTATIONS

#### 1. Hospital Responsibilities.

1.1 At PHP's request, Hospital will provide, subject to capacity and available resources, Education Rotations ("Rotations") for clinical continuing and remedial education for EMTs employed by PHP. The Hospital ALS Base Station Administrative Medical Director and the Prehospital Coordinator, in conjunction with PHP, will determine the appropriate scope and duration of Rotations. A Rotation includes individually appropriate EMT continuing education or remediation corresponding to EMT Basic, Intermediate or Paramedic certification under Arizona law and regulations.

1.2 Hospital will provide a Hospital Preceptor ("Preceptor") who will supervise, monitor and evaluate EMT's compliance with treatment protocols, performance as authorized by the EMT scope of practice, and general professional competencies with EMT standards of practice. Preceptor will provide an evaluation of EMT's Rotation performance to PHP.

#### 2. PHP Responsibilities.

2.1 PHP will work with Hospital to coordinate Rotations and will ensure EMT qualifications, representations and warranties pursuant to Section 2.4 of this Agreement.

2.2 PHP shall be responsible for oversight of EMT's activities as a PHP employee during Rotations. PHP shall hold harmless and indemnify Hospital for all claims, demands, actions or liability, including attorneys' fees and costs, that arise out of EMT's acts or omissions during Rotations. PHP will provide professional liability coverage and workers' compensation coverage for EMT for EMT acts or omissions during Rotations in the amounts set forth in the Agreement.

3. Compensation. Hospital provides Rotations as part of its activities as a base station and PHP shall not make payment to Hospital for Rotations provided under this Agreement.

**EXHIBIT 2**

**EMT LIST**

AS OF \_\_\_\_\_, 200\_

### **Exhibit 3**

#### **HIPAA Business Associate Obligations**

Yucca Fire Department ("Contractor") and Kingman Regional Medical Center ("Hospital") agree to the terms and conditions of this Attachment in order to comply with the use and handling of Protected Health Information ("PHI") under the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Part 160, Part 164 subpart E ("Privacy Standards"), and the Security Standards, 45 C.F.R. Part 160, Part 164 subpart C ("Security Standards"), as amended from time to time and at the applicable compliance dates", if it is determined that Contractor is a Business Associate of Hospital. Unless otherwise provided, all capitalized terms in this Agreement will have the same meaning as provided under the Privacy Standards. If applicable, Contractor and Hospital will comply with the terms of this Attachment for the duration of the Agreement and for such other continuing periods as provided in this Attachment. Contractor will ensure that Physician complies with the provisions of this Attachment with respect to the handling of PHI.

1. Uses and Disclosures of Protected Health Information. Contractor will use and disclose PHI only for those purposes necessary to perform its duties, obligations and functions under the Agreement, or as otherwise expressly permitted in this Attachment or required by other law. Contractor will not use or further disclose any PHI in violation of this Attachment. Contractor will comply with all Hospital policies on the use and disclosure of PHI.

2. Safeguards. Contractor will implement appropriate safeguards to prevent any use or disclosure of PHI not otherwise permitted in this Attachment. As of April 21, 2005, Contractor also will implement administrative, physical and technical safeguards to protect the confidentiality, integrity, and availability of the electronic PHI, if any, that Contractor creates, receives, maintains, or transmits on behalf of Hospital.

3. Reports of Impermissible Use or Disclosure. Contractor will report to Hospital any use or disclosure of PHI not permitted by this Attachment within five business days of Contractor's learning of such use or disclosure. As of April 21, 2005, Contractor also will report to Hospital any Security Incident of which it becomes aware that affects electronic PHI created, received, maintained or transmitted, if any, on behalf of Hospital, within five business days of Associate's learning of such Security Incident.

4. Agents and Subcontracts. If Contractor provides PHI to an agent or subcontractor, for a purpose authorized under the Agreement and this Attachment, Contractor will first enter into a written contract with the agent or subcontractor that requires the agent or subcontractor to agree to the same restrictions and conditions applicable to Contractor's use and disclosure of PHI, as set forth in this Attachment. Contractor will maintain a list of any such disclosures to agents or subcontractors as provided in Section 7 below.

5. Access to PHI. Within five business days of a request by Hospital for access to PHI held by Contractor, Contractor will make requested PHI available to Hospital. If a Patient requests access to PHI directly from Contractor, Contractor will within five business days forward such request in writing to Hospital. Hospital will be responsible for making all determinations regarding the grant or denial of a Patient's request for PHI and Contractor will make no such determinations. Only Hospital will release PHI to the Patient pursuant to such a request.

6. Amendment of PHI. Within five business days of receiving a request from Hospital to amend a Patient's PHI, Contractor will provide such information to Hospital for amendment. Contractor will forward to Hospital within five business days any requests by Patients to Contractor to amend PHI. Hospital will be responsible for making all determinations regarding amendments to PHI, and Contractor will make no such determinations.

7. Accounting of Disclosures; Requests for Disclosure.

7.1 Disclosure Records. Contractor will record any disclosure made to its agents, subcontractors or other third parties for any purpose other than: (a) disclosures to assist in the treatment of patients; (b) disclosures to others to assist the Hospital in obtaining payment; or (c) disclosures to others to

assist the Hospital in conducting its health care operations, as defined in 45 C.F.R. § 164.501. Contractor will provide this record to Hospital within five business days of making the disclosure.

7.2 Data Regarding Disclosures. For each disclosure which Contractor must document under paragraph 7.1, Contractor will record and maintain the following information: (a) the date of disclosure; (b) the name of the entity or person who received the PHI; (c) the address of such entity or person, if known; (d) a description of the PHI disclosed; and (e) a brief statement of the purpose of the disclosure.

7.3 Patient Request to Contractor. If a Patient requests an accounting of disclosures directly from Contractor, Contractor will forward the request to Hospital within five business days of Contractor's receipt of the request, and will make its records of disclosures available to Hospital as otherwise provided in this Section. Hospital will be responsible to prepare and delivery the records of disclosure to the Patient. Contractor will not provide an accounting of its disclosure directly to the Patient.

8. Contractor Use for Management and Administration. Contractor may use PHI for the necessary management and administration of Contractor, or to carry out the legal responsibilities of the Contractor if: (a) The disclosure is required by law; or (b) Contractor secures written assurance from the receiving party that the receiving party will: (a) hold the PHI confidentially; (b) use or disclose the PHI only as required by law or for the purposes for which it was disclosed to the recipient; and (c) notify the Contractor of any breaches in the confidentiality of the PHI.

9. Responsibilities upon Termination. Within thirty days of termination of Agreement, Contractor will return to Hospital all PHI received from Hospital or created or received by Contractor on behalf of Hospital which Contractor maintains in any form or format, and Contractor will not maintain or keep in any form or format any portion of the PHI. Alternatively, Contractor may, upon Hospital's written consent, destroy all such PHI and provide written documentation of such destruction. If Contractor believes that returning or destroying PHI at the termination of the Agreement is infeasible, it will provide written notice to Hospital within five business days of the effective date of termination of the Agreement. Such notice will set forth the circumstances that Contractor believes makes the return or destruction of PHI infeasible and the alternative measures that Contractor recommends for assuring the continued confidentiality and security of the PHI. Hospital promptly will notify Contractor of whether it agrees that the return or destruction of PHI is infeasible. If the Hospital agrees that return or destruction of PHI is infeasible, Contractor agrees to extend all protections, limitations and restrictions of this Attachment to Contractor's use or disclosure of PHI retained after termination of this Agreement and to limit further uses or disclosures to those purposes that make the return or destruction of the PHI infeasible. If Hospital does not agree that the return or destruction of PHI from Contractor or its agents or subcontractors is infeasible, Hospital will provide Contractor with written notice of its decision, and Contractor proceed with the return or destruction of the PHI pursuant to the terms of this Section within fifteen days of the date of Hospital's notice.

10. Termination. Hospital immediately may terminate the Agreement upon written notice to Contractor if Hospital determines in its discretion that the Contractor has breached a material term of this Attachment. Alternatively, Hospital may elect to provide Contractor with written notice of Contractor's breach of any term or condition of this Attachment, and afford Contractor the opportunity to cure the breach to the satisfaction of Hospital within twenty days of such notice. If Contractor fails to timely cure the breach, as determined by Hospital, the Agreement will terminate as provided in Hospital's notice.

10. Contractor Books and Records. Contractor will make its internal practices, books and records on the use and disclosure of PHI available to the Secretary of the Department of Health and Human Services to the extent required for determining compliance with the Privacy Standards and any other provisions of HIPAA and HIPAA regulations. Notwithstanding this provision, no attorney-client, accountant-client or other legal privilege will be deemed waived by Contractor or Hospital as a result of this Section.